



City Council Workshop & Meeting
Agenda
June 1 , 2026
Auburn Hall, Council Chambers

5:30 PM Workshop

- Syringe Service Program – Draft Ordinance Review

7:00 PM Meeting

Pledge of Allegiance & Roll Call - *Roll call votes will begin with Councilor Gerry*

I. Consent Items – All items with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Passage of items on the Consent Agenda requires majority vote.

- 1) **ORDER 52-06012026 *** – Appointing Charles King to the Zoning Board of Appeals for an unexpired term that expires 5/1/2029, as nominated by the Appointment Committee.
- 2) **ORDER 53-06012026*** – Appointing Robert Cavanagh and Diane Vincent to the Age Friendly Community Committee for terms that expire 6/1/2029, as nominated by the Appointment Committee.
- 3) **ORDER 54-06012026*** – Appointing Joseph Grochmal to the Parks & Recreation Advisory Board for an unexpired term that expires 9/30/2026, as nominated by the Appointment Committee.
- 4) **ORDER 55-06012026*** – Approving the license fee waiver request of \$200 for the Auburn Suburban Baseball & Softball concession stand during the 2026 season.

II. Minutes – May 18, 2026 Regular Council Meeting

III. Communications, Presentations and Recognitions

- Legislative Sentiments from Sen. Bruce Bickford – District 20

IV. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business or any item that does not appear on the agenda.

V. Unfinished Business

1) **ORDINANCE 09-05182026** – Amending Chapter 52, “Traffic and Vehicles”, of the City’s Code of Ordinances regarding parking changes respective to solid waste collection. *Amended and passed first reading May 18, 2026. Second reading/public hearing. ROLL CALL VOTE.*

2) **ORDINANCE 10-05182026** – Amending Chapter 44, “Solid Waste”, of the City’s Code of Ordinances related to solid waste collection services. *Passed first reading May 18, 2026. Second reading/public hearing. ROLL CALL VOTE.*

VI. New Business

1) **ORDINANCE 11-06012026**– Replacing Complete Streets Committee with Parking and Traffic Safety Committee. *First reading. ROLL CALL VOTE.*

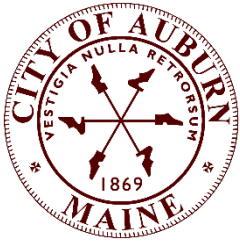
VII. Reports

- a. **Mayor’s Report**
- b. **City Councilors’ Reports**
- c. **Student Representative Report**
- d. **City Manager Report**

VIII. **Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business or any item that does not appear on the agenda.

IX. **Executive Session** pursuant to 1 M.R.S.A. Section 405(6) (C) for discussion of an economic development matter where premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency. *No action to follow.*

X. **Adjournment**



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: June 1, 2026 (Workshop)

Author: Glen E. Holmes, Director of Business & Community Development

Subject: Syringe Service Program, DRAFT Ordinance Review

Information:

Staff will solicit feedback on the Draft SSP Ordinance received from legal.

City Budgetary Impacts: None

Staff Recommended Action: Provide feedback for ordinance draft from legal

Previous Meetings and History: Legal and Public Health Perspectives were discussed at the November 3, 2025 Council Workshop. On November 17, 2025, Anne Sites from Maine CDC provided a description of the syringe waste programs established in Bangor and Portland. Dr. Paul Vinsel from Spurwink, presented information on substance use disorder, and Ernestine Perreault from Spurwink provided an overview of their comprehensive harm reduction approach to support community health, which includes a syringe service program. A third workshop was held on December 1, 2025 to discuss waste management observations by City staff, and the needs Auburn's PSY liaison sees in the community and how they make referrals to other programs and providers. A public forum was held during the workshop on December 15, 2025. On January 6, 2026, a fifth workshop was held to gather council feedback on ordinance components.

City Manager Comments:

I concur with the recommendation. Signature:

Attachments:

[New Article to Be Added to Auburn Code of Ordinances
Chapter 14 – Business Licenses and Permits]

ARTICLE ____ . – SYRINGE SERVICE PROGRAMS

Sec. 1. - Purpose.

The purpose of this article is to protect the public health, safety, and welfare of Auburn residents and visitors by requiring licensure of syringe services programs. The city council finds that appropriate regulation and siting of the operations of syringe services programs, including consideration of the proximity of syringe services program operations to schools, is important in order to protect the public health, safety, and welfare; that with the reasonable and necessary restrictions listed in this ordinance there remain sufficient suitable areas within the city to operate syringe services programs; and that licensing and regulation of syringe services programs is appropriate and consistent with the city's policies and practices to review and license business activities that impact its citizens. For these reasons, the intent of this ordinance is to impose requirements to protect public health, safety, and welfare that are separate from any licensing or certification done at the state level, including pursuant to 10-144 C.M.R. Ch. 252 Syringe Services Programs Rule.

Sec. 2. - Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this article, except where the context clearly indicates a different meaning:

Administrator means a person having the authority and responsibility for the operation of a syringe services program and for staff performance.

Brick-and-Mortar Site means a type of service model for the provision of syringe services to consumers within a permanent building pursuant to 10-144 C.M.R. Ch. 252 Syringe Services Programs Rule.

Business operator means a specific individual person with a legal ownership interest in a legal owner who makes financial, maintenance, and policy decisions regarding the syringe services program. The business operator need not have a legal ownership interest if the applicant provides proof that legal owner is an entity that does not have ownership interests (for example, a nonprofit corporation.)

Certified syringe services program means a syringe services program that holds a current certification from the Maine Center for Disease Control and Prevention (Maine CDC).

City inspector means the city assessor, police chief, fire chief, health officer, building inspector, code enforcement officer, sanitarian, or other duly authorized city official.

Delivery services means a type of service model for the provision of hypodermic apparatuses to participants by delivery within an operation area pursuant to 10-144 C.M.R. Ch. 252 Syringe Services Programs Rule.

Emergency contact means the individual who responds to emergency after-hour calls from public safety personnel to the certified syringe services program.

Legal owner means the individual or legal entity, including but not limited to a corporation, limited liability company or limited partnership, holding the deed or the lease to the premises of the syringe services program.

Licensing authority means the city clerk.

Mobile site means a type of service model for the provision of syringe services that may include temporary setups or rotating locations at set or variable schedules within the operation area pursuant to 10-144 C.M.R. Ch. 252 Syringe Services Programs Rule.

Operation area means the sites and geographic territory where the syringe services program is approved by the Maine CDC to operate and provide syringe services.

School means a primary or secondary school approved by the Maine Department of Education.

Syringe means a compressible tube used with a hollow needle for the injection of material beneath the skin, which definition incorporates the term as used in 10-144 C.M.R. Ch. 252 and the term “hypodermic apparatus” as used in 22 M.R.S. §1341.

Syringe services include, but are not limited to, the furnishing of new syringes, the exchange of used syringes, referrals, and educational materials about prevention, treatment, and proper disposal of syringes.

Syringe services program means a program that provides syringe services.

Syringe services program participant or “participant” means a person eighteen (18) years of age or older who has enrolled in a certified syringe services program.

Sec. 3. License required.

No person, corporation, partnership, association, or other entity shall establish, operate or maintain a syringe services program within the city without obtaining a valid license from the city pursuant to this article.

Sec. 4. Application.

This section shall apply to an application for an initial license to operate a syringe services program as well as an application for the renewal of a license to operate a syringe services program. All applications for licenses under this article shall be filed with, and in a form satisfactory to, the city clerk. An application shall include, but is not limited to, the following:

- A. All information required by section 14-32.
- B. The name, address, and contact information including the phone number of the applicant, the administrator, the business operator, the legal owner, and all other persons having a legal ownership interest in the syringe services program and the individual(s) hired by the applicant to manage operation of the syringe services program.
- C. The name, address, and contact information of the emergency contact of the syringe services program.
- D. A description of all service models offered by the syringe services program, in accordance with 22 M.R.S. § 1341 (5), including any site location(s), as specified below for each service model.

Brick-and-Mortar Sites: Description must include the building address(es), city tax map and lot number(s), floor plan and contact information of the owner(s) of each building utilized by the syringe services program.

Mobile Sites: Description must identify the address of each location or venue temporarily set-up for Syringe Service Program operations, and the name and contact information of the Administrator.

Delivery services: Description must identify the intended area within the city where syringes may be lawfully delivered.

- E. An operations plan with a detailed description of the proposed syringe services program that describes how the syringe services program will satisfy the operations requirements outlined in section 8 of this article and also to include the following: population to be served; services to be provided;

staffing requirements; security provisions; and hours of operation; anticipated parking demand; and anticipated peak hour traffic.

- F. A good neighbor community engagement policy that establishes a process for the syringe services program to engage with and maintain relationships with the local community and expectations for how syringe services program participants, staff and volunteers will be respectful of neighbors within 250 feet of any bricks-and-mortar or mobile site and in the immediate area of any delivery by the syringe services program. Such a policy should include the following: a prohibition against public drug use, mechanisms for area residents and business to submit complaints, procedures for the syringe services program to respond to complaints from surrounding areas, procedures for making calls for public safety services, and compliance with public nuisance laws.
- G. Evidence of all land use approvals or conditional land use approvals required to operate brick-and-mortar sites and mobile sites, including, but not limited to, development review approval, conditional use approval, building permit, change of use permit, and/or certificate of occupancy.
- H. Any information that the police chief may require for an investigation of applicants, pursuant to section 14-33, which may include but is not limited to criminal history record checks through the Maine State Police, Bureau of Identification, of any person named in the application. A license shall not be approved if a criminal history record check for the applicant, administrator, business operator, legal owner or any paid staff member named in the application includes a conviction within the prior 10 years for any Class A, B or C criminal offense involving controlled substances or violence.
- I. All names, including but not limited to maiden name, ever used by the applicant must be noted on the application.
- J. A copy of the current certification to operate a syringe services program granted by the Maine CDC and a copy of the application materials submitted to the Maine CDC for certification to operate a syringe services program, including but not limited to:

1. A copy of the syringe service program's consumer confidentiality protocol.
 2. A copy of the syringe services program's consumer education and referral plan
 3. A copy of the syringe services program's needle or syringe disposal plan.
 4. A copy of the syringe services program policy for the handling and exchange of syringes that is consistent with this Code and state and federal law.
 5. A copy of the syringe services program's staff training plan.
 6. A copy of the syringe services program's data collection protocols.
 7. A copy of the syringe services program's policy and procedures manual.
- K. A copy of the most recent annual notice (if any) provided to the Maine CDC of all data gathered for the prior year pursuant to 10-144 C.M.R. Ch. 252 Syringe Services Programs Rule.
- L. Each applicant for a syringe services program license shall submit to the city clerk the applicable license fee in accordance with sections 14-29, 14-30 and 14-44 and one complete paper copy and one digital copy of the application, except that a first-time applicant must submit 12 complete paper copies.

No person shall make any false, untruthful or fraudulent statement, either written or oral, or in any way conceal any material fact, or give or use any fictitious name in order to secure or aid in securing a license required by this article. Any application with false information shall be denied and any license so secured shall be void.

Sec. 5. Location Criteria.

- A. Any brick-and-mortar site or mobile site of a syringe services program may only be located within the following land use zones: T-5.1, T-5.2, T-6, GB I, and GB II.

- B. A location for delivery of syringes by a syringe services program shall not be within 1000 feet of any school, and no brick-and-mortar site or mobile site of a syringe services program shall be located within 250 feet of any school. Distances shall be measured in a straight line from the nearest property line of a delivery location or a proposed brick-and-mortar site or mobile site to the nearest property line of the school.
- C. No brick-and mortar site or mobile site of a syringe services program shall be located within or share the premises of a for-profit commercial business. This shall not prevent a brick-and-mortar site or mobile site of a syringe services program from sharing the premises of an organization that provides social services or healthcare services.

Sec. 6. Inspections authorized; Right to enter.

Holding a syringe services program license or submitting an application for a syringe services program license shall constitute permission for any city inspector to enter and inspect any brick-and-mortar site or mobile site, or conveyance used for the delivery of syringes, subject to the license or application.

It shall be the duty of every person responsible for the management or control of a syringe services program to afford free access to every part of such establishment or conveyance and to render all aid and assistance necessary to enable any City Inspector to make a full, thorough and complete inspection. This access shall include, but is not limited, to, all rights of inspection and access afforded to the Maine CDC under Section 4(C) of 10-144 C.M.R. Ch. 252 Syringe Services Programs Rule. Failure to cooperate with an inspection shall be grounds for license suspension or revocation.

This section augments section 14-36 of this article.

Sec. 7. Administration

- A. Limitation on number of licenses and determination of priority.
1. No more than two syringe services programs shall be licensed to operate within the city at one time. No licensing authority may issue a license to any applicant for any time period that there are two licenses in effect in the city.
 2. The clerk shall review submitted applications in the order that they are submitted or resubmitted, as the case may be.

3. Licenses shall be issued on a first-come-first-served basis, with the priority established as follows:
 - a. For a renewal application submitted by a current licensee, the current licensee has priority if it submits an application to the city clerk no later than 80 days from the expiration date.
 - b. For an initial application, if there are fewer current licensees than the maximum number allowed, priority shall be established by the date and time of completed applications as determined by the city clerk.
 - c. For an application received after the city clerk has published notice that a license is available and that applications shall be accepted on a date certain, priority shall be established by the date and time of completed applications as determined by the city clerk. Applications may only be submitted after the date set by the city clerk.
 4. An initial or renewal application shall maintain its priority until the final determination on the application and shall lose its priority if the applicant fails to timely comply with any deadline imposed by this ordinance for an application.
 5. After the city clerk determines that a current licensee has not timely complied with a deadline imposed by this ordinance for an application for license renewal, the city clerk shall distribute, file and publish a notice that one or more licenses is available and that applications shall be accepted by the city clerk beginning one week after the notice is published.
- B. Process for the issuance of a license.
1. The city clerk shall be responsible for the initial review of the application to ensure compliance with the requirements of this chapter and to obtain recommendations from other city officials as required.
 2. If the city clerk determines that a submitted application is not complete, the applicant shall be notified within ten (10) business days after receipt of the application of the additional information required to process the application. If such additional information is not

submitted within fourteen (14) days of the city clerk's request, or such later time that the city clerk provides, the application shall be deemed denied. If the city clerk deems the application complete, the city clerk shall notify the applicant and the review procedures set forth in this section will take place.

3. The city clerk shall provide a copy of the license application to the police department, fire department, planning and code enforcement department, and public health division of the business and community development department. along with a form upon which each department or division shall promptly note its findings and conclusions, as well as any recommended conditions of approval. No license shall be granted by the licensing authority until the completion of any inspections requested by the clerk and until these departments have all set forth their recommendations regarding the applicant's ability to comply with this article and any other applicable city ordinance, state, or federal law.
5. All applications for an initial license or the renewal of an existing license shall be reviewed by the city clerk. In reviewing license applications, the clerk shall consider the approval standards under this article as well as other applicable local, state, or federal laws and, for license renewals, the licensee's record of compliance with the same.
7. The clerk shall have the authority to impose any conditions on a license that may be reasonably necessary to ensure compliance with the requirements of this article or to otherwise address concerns about operations.
8. The clerk shall, upon review of all staff recommendations, applicable laws, and the factual circumstances, determine whether to grant, grant with conditions, or deny the license application, and shall provide written notice of the decision to the applicant.

C. Standard. Applicants and licensees must demonstrate to the satisfaction of the licensing authority that a license application meets all standards and requirements of this article, that it can meet and is meeting the operating requirements of section 8, and that it is meeting and has met over the past year all applicable local, state, or federal laws.

D. Revocation or Suspension of a License. Revocation or suspension of a license may occur pursuant to article 2 of chapter 14 of this Code.

E. Appeal.

1. An applicant may appeal a decision by the city clerk regarding an application for an initial license or renewal of an existing license, including placing conditions of such approval, to the city council by filing an appeal within thirty (30) days of such decision pursuant to section 14-39.
2. Appeals of a final determination issued by the city council may be made to the Androscoggin Superior Court within thirty (30) days of the date of the decision being appealed.

F. Enforcement.

A city inspector may enforce this article by the authority in 30-A M.R.S. § 4452. Failure to timely remedy a notice of violations shall be grounds for license suspension. This section does not affect any existing enforcement authority of any city inspector.

G. Civil Penalties.

Any person who violates this article shall be subject to civil penalties or other amounts imposed by sections 1-15 or 14-27 of this Code or 30-A M.R.S. § 4452.

Sec. 8. Operating requirements.

During the term of the license, the licensee shall comply with each of these requirements:

- A. At all times, the licensee shall maintain and timely renew its certification with the Maine CDC to operate a syringe services program.
- B. The licensee shall not permit and shall take reasonable measures to prevent individuals served by the program from the injection of illicit drugs on or near the premises of any brick-and-mortar site or mobile site.
- C. The licensee shall not knowingly distribute syringes to participants under 18 years of age.
- D. The licensee shall only operate from any brick-and-mortar site and mobile site for which it was granted a license, and shall only provide delivery services within the operation area for which it was granted a license, subject

to the location criteria applicable to delivery services set forth in section 5 of this article.

- E. The premises of any brick-and-mortar site and mobile sites shall be clean and well-maintained, meeting applicable requirements for sanitation, property maintenance, and life safety for the exterior and interior of the site. Any conveyance used for delivery shall be clean and well maintained, meeting applicable requirements for sanitation and vehicle maintenance.
- F. The licensee shall perform criminal history record checks through the Maine State Police, State Bureau of Identification, of all individuals who will be working on a paid staff or volunteer basis for the syringe services program within the city. The license shall not employ as a staff member or volunteer any person whose criminal history record check includes a conviction within the prior 10 years for any Class A, B or C criminal offense involving controlled substances or violence. Criminal history record checks shall not be required for volunteers who work under the direct supervision of a paid staff member.
- G. All staff members and volunteers performing services for a syringe services program within the city shall display on their person identification that is clearly visible to public.
- H. Hours of operation for a syringe services program within the city shall not be scheduled or held outside the hours of 7 a.m. to 7 p.m. on Mondays through Saturdays and 1 p.m. to 5 p.m. on Sundays.
- I. A syringe services program shall locate and maintain sharps disposal containers at each brick-and-mortar site and mobile site.
- J. At the end of each business day, a syringe services program shall inspect within 250 feet of each brick-and-mortar site and mobile site to remediate litter and needle waste.
- K. At the conclusion of any delivery, a syringe services program shall inspect the immediate area of the delivery location to remediate litter and needle waste.
- L. The licensee shall comply with all applicable state and federal laws, rules, or regulations, including but not limited to the following:

1. 38 M.R.S. § 1319-O(3) and any applicable rules for the handling and disposal of biomedical waste.
 2. The Syringe Services Programs Rule, 10-144 C.M.R. Ch. 252, including but not limited to:
 - a. Notifying all participants of all rules and laws applicable to syringe services programs;
 - b. Providing appropriate and/or required training to staff; and
 - c. Posting the certification granted by the Maine CDC in a public area of the licensee.
- M. The licensee shall comply with its own plans, rules, procedures, and protocols including but not limited to the following:
1. All policies, procedures and protocols provided in its most recent license application
 2. The needle or syringe disposal plan submitted by the licensee in its application to the Maine CDC, as such plan is defined in 10-144 C.M.R. Ch. 252 Syringe Services Programs Rule, and includes a written plan that describes a coordinated program for the terminal disposal and incineration of used syringes in compliance with the Occupational Safety and Health Administration's guidelines regarding Occupational Exposure to Bloodborne Pathogens and the Safe Discarding and Containment of Contaminated Sharps under 29 CFR §1910.1030; and,
 3. The consumer education and referral plan submitted by the licensee in its application to the Maine CDC.

Sec. 9. Reporting and Notifications.

- A. A licensee shall immediately notify the city clerk of any change in its state certification status, including but not limited to any state-approved change in location of a brick-and-mortar site or mobile site and any suspension or revocation of certification by the Maine CDC.

- B. A licensee shall immediately provide the city clerk with copies of any notices submitted by the licensee to the Maine CDC pursuant to Section 3(B) of 10-144 C.M.R. Ch. 252 Syringe Services Programs Rule.
- C. A licensee shall promptly provide the city clerk copies of all utilization data submitted by the licensee to the Maine CDC pursuant to Section 3(C) of 10-144 C.M.R. Ch. 252 Syringe Services Programs Rule.
- D. A licensee shall provide the City access to all records that the Maine CDC has access to under Section 3(D) of 10-144 C.M.R. Ch. 252 Syringe Services Programs Rule.

Sec. 10. Miscellaneous.

- A. Applicability. This article shall apply to any syringe services program that operates or provides delivery services within the city. Except to the extent that this article contains a contrary provision, all provisions of article I and article II of chapter 14 of this Code shall apply to this article. This article does not limit any authority under federal or state law.
- B. Severability. If any clause, sentence, paragraph, section, article, or part of this article shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, section, article, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

STATE OF MAINE
SYRINGE SERVICES PROGRAMS RULE



10-144 CODE of MAINE RULES
Chapter 252

DEPARTMENT of HEALTH and HUMAN SERVICES
MAINE CENTER for DISEASE CONTROL and PREVENTION

Last Amended: March 8, 2026

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SECTION 1. PURPOSE AND GENERAL DEFINITIONS

- A. Purpose.** This rule establishes requirements for certification as a hypodermic apparatus exchange programs or “Syringe Services Program,” as authorized by 22 M.R.S. § 1341.
- B. Definitions.** As used in this rule, the following terms have the following meanings:
1. **Applicant** means the Syringe Service Program (SSP) or prospective Syringe Service Program applying for certification or recertification or seeking program modifications pursuant to this rule.
 2. **Administrator** means a person having the authority and responsibility for the operation of the Syringe Services Program and for staff performance.
 3. **Brick-and-Mortar Site** means, for the purposes of this rule per 22 M.R.S. § 1341 (5), a type of service model for the provision of Syringe Services to Consumers within a permanent building located within an Operation Area.
 4. **Certification Review Team** means the stakeholder group charged with reviewing SSP applications. Membership may include subject matter experts who represent the following: the Maine Department of Health and Human Services (“Department”) Maine Center for Disease Control and Prevention (“Maine CDC”); the Maine Department of Health and Human Services Office of Behavioral Health; the Maine Association of Chiefs of Police; the Maine Department of Public Safety; the Maine Department of Labor Bureau of Labor Standards; the Maine Drug Enforcement Agency; HIV Prevention service providers and Consumer representatives. Maine CDC’s Director or designee will appoint appropriate members of the Certification Review Team to review applications for certification of Syringe Services Programs.
 5. **Certified Syringe Services Program** means a Department-approved community-based Syringe Services Program (SSP) that offers harm reduction and Syringe Services that may include exchanging a Consumer’s used syringes for sterile syringes, distributing overdose prevention equipment, testing for sexually transmitted diseases and blood borne infectious diseases, assisting Consumers with referrals for social support and assistance programs, distributing safer sex supplies, and providing public health education. Any Program certified pursuant to 22 M.R.S. § 1341 includes all approved Sites, service models and staff of the SSP.
 6. **Consumer** means a person eighteen (18) years of age or older who is enrolled in a Syringe Services Program.
 7. **Consumer Confidentiality Protocol** means the SSP’s written protocol which strictly limits the disclosure of Consumer identification information and Consumer HIV status.
 8. **Consumer Education and Referral Plan** means the SSP’s written plan for educating Consumers on preventing and treating HIV, Viral Hepatitis and other blood borne pathogens, and substance use disorder treatment, and for describing how the SSP will refer Consumers to appropriate services.

9. **Delivery Services** means, for the purposes of this rule per 22 M.R.S. § 1341 (5)(B), a type of service model for the provision of hypodermic apparatuses to Consumers within an Operation Area.
10. **Department** means the Maine Department of Health and Human Services Maine Center for Disease Control and Prevention (Maine CDC).
11. **Exchange Event** means the Consumer's encounter with a Syringe Services Program to exchange one or more used syringes for sterile syringes or to receive any other Syringe Services.
12. **Hypodermic Apparatus** means a syringe used with a hollow needle for the injection of material beneath the skin.
13. **Mobile Site** means, for the purposes of this rule per 22 M.R.S. § 1341 (5)(A), a type of service model for the provision of Syringe Services in the community that may include temporary setups, rotating locations at set or variable schedules within the Operation Area.
14. **Needle or Syringe Disposal Plan** means the SSP's written plan which describes a coordinated program for the terminal disposal and incineration of used syringes.
15. **New Enrollee** means a person eighteen (18) years of age or older who enrolls into a Syringe Services Program for the first time. If a Consumer exits or is disenrolled from a Syringe Services Program and re-enrolls at a later time, that person will be considered a "New Enrollee."
16. **Operation Area** means the Sites and geographic territory where the certified SSP is approved by the Department to operate and provide Syringe Services.
17. **Policy and Procedures Manual** means the written resource detailing the SSP's protocols to guide its SSP Staff. Components of the Manual are listed in Section 3 (Operating Requirements) of this rule.
18. **Program Data Collection Protocols** mean the SSP's written procedures for collecting and reporting data in accordance with this rule. Data required for reporting is listed in Section 3 of this rule.
19. **Public Notice** means written notice issued via certified mail to local or county law enforcement, substance use disorder treatment providers and infectious disease prevention service providers within the proposed Operation Area, and the chief municipal officer of each municipality (i.e. the mayor, city or town manager, or other top executive of the municipality) where the SSP proposes to serve, of a Applicant's intent to establish a Syringe Services Program in the community, including an explanation of the public health goals of the SSP and planned service locations and delivery models, and that serves as an invitation to participate in the implementation of the SSP.
20. **Site** means the location(s) or venue(s) where the Syringe Services Program is seeking certification or certified to offer services to Consumers.

21. **Staff** means anyone involved in providing Syringe Services on behalf of a certified Syringe Services Program.
22. **Staff Training Plan** means a written plan established and maintained by a Certified SSP, in accordance with Operating Requirements in Section 3 of this rule.
23. **Syringe** means, for the purposes of this rule, the same as “hypodermic apparatus”, as used in 22 M.R.S. § 1341 and defined at Section 1(12)) of this rule.
24. **Syringe Services** means services provided in person by a certified hypodermic apparatus exchange program (22 M.R.S. § 1341), which may include, but is not limited to, receiving in person new syringes, referrals, and educational materials about prevention, treatment, and proper disposal of syringes.

SECTION 2. APPLICATION FOR CERTIFICATION

A. Filing of Application

Any person who intends to apply to the Department for certification of the Syringe Services Program must be the individual who has ultimate responsibility for ensuring SSP operations for compliance with this rule. To apply for certification to operate a Syringe Services Program, the Applicant must, prior to the commencement of such operation, submit the application in the form and manner prescribed by the Department.

1. Applications submitted on behalf of a corporation or association must be made by any two officers thereof or by the Administrator of the SSP.
2. Applicants must submit one copy of the complete application to the Department for review and approval.

B. Application for SSP Modifications

Certified SSPs seeking to relocate to a new Site, add any new Site, or expand the Operation Area must submit a complete application in accordance with the procedure set forth in Section 2 of this rule.

C. Application Review

The Certification Review Team will review each application and, within thirty (30) working days, forward the team’s advisory recommendations to the Director of the Maine CDC. The Director will issue a final decision regarding certification within ten (10) working days of receipt of the Certification Review Team’s recommendations. The Director or Department designee will send notice of the SSP certification decision to the Applicant, Maine Department of Public Safety, the Maine Drug Enforcement Agency and the local or county law enforcement, within ten (10) working days of Department’s decision regarding certification or change in certification.

D. Contents of Application

Each application must contain:

1. The name by which the SSP is to be legally known and the name under which it will be doing business.
2. For proprietary corporations: the full name and address of each person, firm or corporation having (directly or indirectly) an ownership interest of 5% or more in the SSP;
3. For business entities with one owner or business partnerships: the full name and contact information for the owner and each partner;
4. For not-for-profit organizations: the full name and contact information for the President of the Board of Directors or appropriate municipal government representative;
5. The name and contact information for the individual designated by the applicant as the Administrator of the SSP.
6. A description of all service models offered by the SSP, in accordance with 22 M.R.S. § 1341 (5), including any Site location(s), as applicable.
 - a) For Brick-and-Mortar Sites: This description must include the building address(es) and contact information of the owner(s) of each building utilized by the SSP.
 - b) For Mobile Sites: This description must identify the address-of each location or venue temporarily set-up for SSP operations, and the name and contact information of the Administrator.
 - c) For Delivery Services: This description must identify the intended area where hypodermic apparatuses may be lawfully delivered.
7. The hours of operation for each service model.
8. An approved letter of registration with a valid biomedical waste generator number from the Maine Department of Environmental Protection, to demonstrate compliance with hazardous waste law (38 M.R.S. §1319-O (3)) and any applicable rules for the handling and disposal of biomedical waste.
9. Written documentation that SSP operations comply with all municipal zoning ordinances within the Operation Area. Examples include a notice from a town manager or municipal officer such as Code Enforcement or Planning Board, verifying that the Site is suitable for use and does not violate applicable municipal zoning ordinances or local permit or land use laws, and a map showing how SSP operations comply with all applicable municipal zoning ordinances, local regulations, and this rule.
10. Email or images demonstrating proof of delivery of Public Notice.
11. Attestation that the Program's operations comply or will comply with this rule.

E. Additional Application Information

Each application must also include any applicable internal policies and, minimally, the following documents:

1. A copy of the Applicant/SSP's Consumer Confidentiality Protocol.
2. A copy of the Applicant/SSP's Consumer Education and Referral Plan which must include a list of the following resources: substance use disorder treatment providers, social service providers and HIV and Viral Hepatitis service and treatment providers available in the area the Syringe Services Program serves.
3. A copy of the Applicant/SSP's Needle or Syringe Disposal Plan which demonstrates compliance with the Occupational Safety and Health Administration's guidelines regarding Occupational Exposure to Bloodborne Pathogens and the Safe Discarding and Containment of Contaminated Sharps under 29 CFR §1910.1030.
4. A copy of the Applicant/SSPP's Staff Training Plan which complies with the Occupational Safety and Health Administration's guidelines regarding Occupational Exposure to Bloodborne Pathogens and the Safe Discarding and Containment of Contaminated Sharps under 29 C.F.R. §1910.1030 and the Maine CDC Privacy Policy.
5. A copy of the Applicant/SSP's Data Collection Protocols.
6. Proof of Public Notice.
7. A copy of the Program's Policy and Procedures Manual.

F. Suitability of Applicant

In acting upon any application for SSP certification, the Department will determine the suitability of the Applicant to operate a Syringe Services Program by evaluating:

1. Whether the Applicant demonstrates a willingness and ability to operate and manage the Program in compliance with this rule and all relevant laws. In making this determination, the Department will consider each of the following factors:
 - a. Applicant's record and reputation for lawful conduct in business and personal affairs of the corporation, the Administrator and the management staff over the previous five (5) years, including, but not limited to, any criminal conviction(s).
 - b. Information which relates to the ability of the SSP to comply with all applicable laws and regulations.
 - c. Any information reasonably related to the SSP's ability to provide safe services to the public.
 - d. Management and oversight experience, including the capacity to manage SSP general operations and staff.

- e. Experience in the field of health care, public health, social services or areas related to the provision of HIV or substance use disorder prevention and treatment.
- f. Conduct which demonstrates an understanding of, and compliance with, consumers' rights and confidentiality.

SECTION 3. CERTIFIED SYRINGE SERVICES PROGRAM OPERATIONS

A. Operating Requirements.

In operating a Certified Syringe Services Program:

1. SSPs must adhere to a distribution policy that allows the one-for-one exchange of a used syringe for each sterile syringe provided to the Consumer. In instances where the Consumer cannot offer a used syringe to be exchanged, a Program may provide a Consumer with new syringes, as needed, but may not exceed 100 syringes per Consumer per encounter.
2. The SSP may further limit the number of syringes provided to each Consumer in accordance with its Policy and Procedures Manual.
3. SSP enrollment of Consumers must be in accordance with the SSP's Policy and Procedure Manual, and a Consumer may enroll in more than one SSP.
4. SSPs may provide Syringe Services within its Operation Area, including Delivery Services, to enrolled Consumers, regardless of where the Consumer resides.
5. SSPs may not knowingly distribute syringes to persons younger than 18 years of age.
6. SSPs must comply with all applicable Maine Statutes and rules, and local regulations, as applicable.
7. SSPs may furnish sterile syringes to a New Enrollee when the enrollee exchanges used syringes for sterile syringes or disposal. However, a syringe exchange is not required by this rule.
8. SSP staff may not accept remuneration directly from Consumers for providing hypodermic apparatuses.
9. SSP staff must carry identification and a copy of the SSP certification document while conducting SSP operations and outreach in the community. The copy of the Certification must identify the SSP's Operating Area.
10. SSP Consumer enrollment guidelines must require the SSP to notify all Consumers of rules and laws applicable to Syringe Services Programs.
11. Syringe Services Program staff must be trained in confidentiality protocols and bloodborne pathogen infection control, including post-exposure protocols.

Staff training must also include HIV-prevention education, substance use disorder treatment education, and any and all training necessary for the safe and lawful operation of a Syringe Services Program.

12. SSPs must provide Syringe Services, including Delivery Services, in a manner that:
 - a. Demonstrates effective understanding of all training protocols described in Section 3(A)(11) of this rule,
 - b. Ensures appropriate protections of Consumers' confidentiality, and
 - c. Facilitates the safe handling and proper disposal of syringes.
13. SSPs may only provide Delivery Services of hypodermic apparatuses under the following conditions, per 22 M.R.S. § 1341 (5)(B):
 - a. Delivery is made to locations within the SSP's approved Operation Area;
 - b. The SSP ensures client confidentiality;
 - c. The SSP ensures safe handling of all hypodermic apparatuses during delivery;
 - d. The SSP ensures proper disposal of used hypodermic apparatuses;
 - e. Any individuals or entities expressly inviting the SSP to deliver hypodermic apparatuses have the legal authority to do so;
 - f. The location for delivery of the hypodermic apparatuses is outside of 1,000 feet from any primary or secondary school property; and
 - g. This rule or any applicable Maine law does not otherwise prohibit SSP delivery of the hypodermic apparatuses to the location.
14. SSPs must comply with all terms of any contractual agreement with the Department to remain certified.
15. SSPs must comply with this rule and all terms of any contractual agreement with the Department to be eligible for State funds. (22 M.R.S. § 1341 (4)).

B. SSP Notification

Each SSP must notify the Department in writing within two (2) business days of any changes regarding the following:

1. Ownership;
2. SSP contact telephone number;
3. Administrator, management, or staff of the Program, excluding volunteers;
4. Operating hours; and

5. Policy and Procedures Manual.

C. Data Collection and Reporting

Each Certified Syringe Services Program must submit utilization data in the aggregate to the Department no less frequently than monthly, using the electronic system prescribed by the Department. (22 M.R.S. § 1341 (3)). The following data are required by site:

1. Demographic information reported by Consumers served by the SSP including age, race, ethnicity, sex and gender;
2. The number of syringes collected, distributed and disposed of;
3. The number of Consumers receiving Syringe Services;
4. The number of referrals made to HIV service and treatment providers;
5. The number of Consumers who received an HIV test through the SSP;
6. The number of tests administered for HIV and for hepatitis C;
7. The number of referrals made to substance use disorder treatment providers;
8. The number of New Enrollees receiving sterile syringes without exchange at enrollment;
9. The number of syringes distributed to New Enrollees without exchange at enrollment; and
10. Any additional data elements determined necessary by the Department to inform on program utilization and compliance with this rule.

Additionally, the Department may require SSPs to assist with data quality activities and reporting, as needed, to ensure data is accurate and reliable.

D. Recordkeeping.

SSPs must maintain and make available to the Department upon request the following:

1. SSP Policy and Procedure Manual that includes the following components:
 - a. Confidentiality safeguards;
 - b. Safety procedures, including demonstration of proper bloodborne pathogen protocols and exposure protocols;
 - c. Referral services for Consumers;
 - d. Complaint procedures; and
 - e. Consumer enrollment and termination procedures.

2. Copy of SSP application approved for current Certification;
3. A current record of locations of operating Sites;
4. Operating hours for all Syringe Service models offered by the SSP, including Delivery Services;
5. A record of staff names; and
6. Record of any grievance or complaint reported to the Program and related findings, as a result of the investigation.

E. Posting of Certification

The Certification granted by the Department must be conspicuously posted in Brick-and-Mortar Sites and offices of the Administrator of the SSP.

SECTION 4. DEPARTMENT ADMINISTRATION

A. Refusal to Certify

The Department may refuse certification of an Applicant if any of the following conditions exist:

1. Incorrect or incomplete information submitted in the SSP's application;
2. The applicant does not meet all the requirements of applicable laws and regulations, including requirements of this rule; or
3. The Applicant or Applicant's Administrator and management staff have violated specific laws, rules, and regulations pertaining to, or in connection with, the operation of a Syringe Services Program in the five (5) years preceding date of application.

B. Suspension or Revocation of Certification

1. The Department may suspend or revoke any certification issued pursuant to 22 M.R.S. § 1341 for:
 - a. Violation of applicable laws, regulation and rules, or contractual agreements; or
 - b. Conduct committing, permitting, aiding or abetting any illegal practices in the operation of a Syringe Services Program; or
 - c. Conduct detrimental to the welfare of the Consumers enrolled in a Syringe Services Program.
2. The Department will mail its decision to suspend or revoke Certification to the Program's last known mailing address.

3. Upon suspension or revocation of a Certification, the Administrator must immediately surrender the Certification to the Department and cease all operations.
4. The Department will inform local law enforcement, the chief municipal officer of each municipality (i.e. the mayor, city or town manager, or other top executive of the municipality) where the SSP was certified, and Certification Review Team members of the revocations of, or changes in, Program Certification within ten (10) days.

C. Right of Inspection

Any duly designated employee of the Department must be permitted access to Program records and enter upon and into the premises of any certified Syringe Services Program.

1. The Department may inspect relevant SSP documents to determine whether the SSP complies with this rule. It is within the sole discretion of the Department to determine whether to announce inspections conducted for compliance purposes or in response to a complaint.
2. The SSP must afford full access to the Department to examine and copy all records, documents and reports required for recordkeeping by the certified SSP under this rule, at no expense to the Department.

D. Length of Certification

1. The Department may certify SSPs for a period not to exceed five (5) years, pursuant to 22 M.R.S. § 1341 (2)(H). The Department may renew certification every five years, provided the SSP demonstrates continued compliance and suitability, upon the SSP's application in accordance with Section 2 of this rule.
2. A Certification will be considered valid until it expires or is suspended or revoked by the Department.
3. Suspension or revocation may void the contract between the SSP and the Department.

E. Appeals Procedure

Any person aggrieved by the Department's decision to deny, suspend or revoke Certification to a Program or SSP applicant may request a hearing as provided by the *Maine Administrative Procedure Act*, 5 M.R.S. Chapter 375, Subchapter 4. A request for a hearing must be made in writing within thirty (30) days of the date that the Department's decision was issued. The request for hearing must be made in writing to the Maine CDC and must state clearly the reason(s) for the request.

F. Non-Transferable Certification

No SSP certification may be assigned or transferred.

STATUTORY AUTHORITY:

22 M.R.S. § 1341(2)

EFFECTIVE DATE:

Forms specify July 15, 1998; filing received June 26, 1998 – as “Rules Governing the Implementation of Hypodermic Apparatus Exchange Programs”

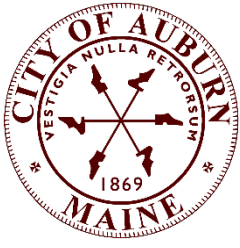
AMENDED:

July 1, 2009 – filing 2009-241

September 1, 2022 – filing 2022-168 (EMERGENCY) – as “Syringe Services Programs Rule”

November 30, 2022 - filing 2022-229

March 8, 2026 - filing 2026-



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: June 1, 2026

ORDERS 52 through 54-06012026

Author: Emily F. Carrington, City Clerk

Subject: Nominations to various Boards & Committees from the Appointment Committee

Information: The Appointment Committee met on May 18 to review applications received by the posted May 4 deadline. The committee has nominated the following:

- 1) **ORDER 52-06022026** – Appointing Charles King to the Zoning Board of Appeals for an unexpired term that expires 5/1/2029, as nominated by the Appointment Committee.
- 2) **ORDER 53-06022026** – Appointing Robert Cavanagh and Diane Vincent to the Age Friendly Community Committee for terms that expire 6/1/2029, as nominated by the Appointment Committee.
- 3) **ORDER 54-06022026** – Appointing Joseph Grochmal to the Parks & Recreation Advisory Board for an unexpired term that expires 9/30/2026, as nominated by the Appointment Committee.

Current vacancies and upcoming term endings are available on the City's website at www.auburnmaine.gov and residents are encouraged to apply online or in the City Clerk's office.

City Budgetary Impacts: N/A

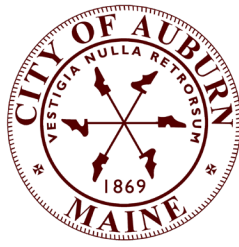
Staff Recommended Action: Motion for passage.

Previous Meetings and History: Appointment Committee meeting held on May 18, 2026.

City Manager Comments:

I concur with the recommendation. Signature:

Attachments: ORDERS



ORDER 52-06012026

City Council Order

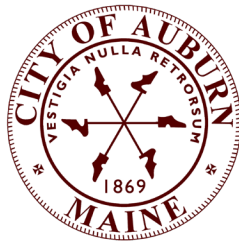
IN COUNCIL

ORDERED, that Charles King be appointed to the Zoning Board of Appeals for an unexpired term that expires 5/1/2029, as nominated by the Appointment Committee.

Rachel B. Randall, Ward One
Kelly L. Butler, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Mathieu L. Duvall, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 53-06012026

City Council Order

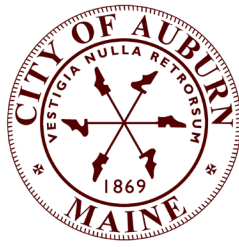
IN COUNCIL

ORDERED, that Robert Cavanagh and Diane Vincent be appointed to the Age Friendly Community Committee for terms that expire 6/1/2029, as nominated by the Appointment Committee.

Rachel B. Randall, Ward One
Kelly L. Butler, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Mathieu L. Duvall, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 54-06012026

City Council Order

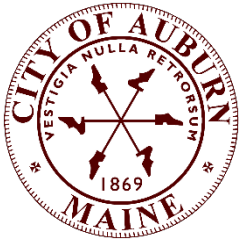
IN COUNCIL

ORDERED, that Joseph Grochmal be appointed to the Parks & Recreation Advisory Board for an unexpired term that expires 9/30/2026, as nominated by the Appointment Committee.

Rachel B. Randall, Ward One
Kelly L. Butler, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Mathieu L. Duvall, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: June 1, 2026

ORDER 55-06012026

Author: Emily F. Carrington, City Clerk

Subject: Business license fee waiver request – Auburn Suburban Baseball & Softball

Information: Attached is the annual request from Auburn Suburban Baseball & Softball for the food license fee waiver (\$200) to operate their concession stand during the 2026 season (April-July).

City Budgetary Impacts: N/A

Staff Recommended Action: Motion for passage.

Previous Meetings and History: Annual request.

City Manager Comments:



I concur with the recommendation. Signature:

Attachments: ORDER, letter of request



May 22, 2026

City of Auburn
60 Court St.
Auburn, ME 04210

Honorable Mayor & City Council Members:

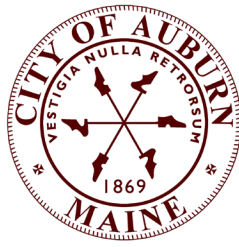
On behalf of Auburn Suburban Baseball & Softball (ASBS), I respectfully request a waiver of the \$200.00 licensing fee for operation of our concession stand (snack shack) during the 2026 season (April 2026 - July 2026).

ASBS is a non-profit organization serving over 400 youth through competitive baseball & softball teams. Funds raised by the snack shack, staffed by volunteers, are vital to the success of our organization. Funds raised throughout the season support facility maintenance, new equipment, program expansion (Buddy Ball), uniform purchase and items/services to ensure the safety of our families and players.

I invite you to join us for a game this season, appreciate your support of ASBS and hope you will consider waiving our licensing fee this season.

Sincerely,

Mark Porter
ASBS Treasurer
207-577-1211



ORDER 55-06012026

City Council Order

IN COUNCIL

ORDERED, that the food license fee waiver request of \$200 be granted for the Auburn Suburban Baseball & Softball concession stand during the 2026 season.

Rachel B. Randall, Ward One
Kelly L. Butler, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Mathieu L. Duvall, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager

City of Auburn
City Council Meeting
May 18, 2026

Mayor Harmon called the meeting to order and led the assembly in the Pledge of Allegiance. Student Representative Mubarik Abdulahi was absent.

I. Consent Items

1) ORDER 48-05182026 – Appointing Katie Boss and Mayor Jeffrey Harmon to the Casco Bay Trail Board of Supervisors.

Motion for passage by Councilor Walker, seconded by Councilor Cowan passed 7-0.

II. Minutes – May 4, 2026 Regular Council Meeting

Correct item 3: Vote 5-2 not 5-0 (Gerry, Walker). Motion passed 7-0.

III. Communications, Presentations and Recognitions

- Reminder: June 9, 2026 Maine Primary & School Budget Validation Referendum; Absentee ballots available at City Hall through June 4. All polling places open June 9 from 7:00am-8:00pm.
- Proclamation recognizing National Public Works Week; read by Mayor Harmon
- Monthly Grant Program Update, presented by City Manager Phil Crowell

IV. Open Session

Gary Tetreault, Hazel St

V. Unfinished Business

1) ORDER 41-05042026 – Authorizing the City’s general obligation bonds in the principal amount not to exceed \$11,200,000 to reconfigure the Auburn Middle School (AMS) to construct an addition and other renovations and improvements to accommodate Grade 6 classrooms and other education space. Second reading. ROLL CALL VOTE. Passage requires five (5) affirmative votes.

Councilor Platz moved for passage, seconded by Councilor Cowan.

Mayor Harmon opened the item for public comment. There was no comment.

Motion passed 5-2 (Walker, Gerry) on a roll call vote.

2) ORDER 42-05042026 - Authorizing the City's general obligation bonds in the amount of \$11,776,000 to finance the City's FY27 Capital Improvement Program (CIP). Second reading. ROLL CALL VOTE. Passage requires five (5) affirmative votes.

Councilor Platz moved for passage, seconded by Councilor Cowan.

Mayor Harmon opened the item for public comment. There was no comment.

Motion passed 5-2 (Walker, Gerry).

3) RESOLVE 02-05042026 – Adopting the 2026-2027 Appropriations Resolve (Municipal Budget). Second reading. ROLL CALL VOTE. Passage requires majority vote.

Councilor Platz moved for passage, seconded by Councilor Duvall.

Mayor Harmon opened the item for public comment. There was no comment.

Motion passed 5-2 (Walker, Gerry).

VI. New Business

1) ORDINANCE 09-05182026 – Amending Chapter 52, “Traffic and Vehicles”, of the City's Code of Ordinances regarding parking changes respective to solid waste collection. First reading. ROLL CALL VOTE. Passage requires majority vote.

Councilor Cowan moved as amended, seconded by Councilor Butler.

Mayor Harmon opened the item for public comment. There was no comment.

Motion passed 4-3 (Walker, Gerry, Randall).

2) ORDINANCE 10-05182026 – Amending Chapter 44, “Solid Waste”, of the City's Code of Ordinances related to solid waste collection services. First Reading. ROLL CALL VOTE. Passage requires majority vote.

Councilor Duvall moved for passage, seconded by Councilor Cowan.

Mayor Harmon opened the item for public comment. There was no comment.

Motion passed 4-3 (Walker, Gerry, Randall).

3) ORDER 49-05182026 - Waiving the \$60 temporary food license fee for the Age Friendly Community Committee to hold concessions during the Community Concerts events in Festival Plaza. Passage requires majority vote.

Motion for passage by Councilor Gerry, seconded by Councilor Walker.

Mayor Harmon opened the item for public comment. There was no comment.

Motion passed 7-0.

4) ORDER 50-05182026 – Approving poverty abatement case # PA 2026-001. Passage requires majority vote.

Councilor Randall moved for passage, seconded by Councilor Walker.
Motion passed 7-0.

5) ORDER 51-05182026 – Real estate purchase on Hotel & Merrow Road. Passage requires majority vote.

Mayor Harmon introduced this item.

Councilor Walker moved for passage, seconded by Councilor Cowan.

Mayor Harmon opened the item for public comment. There was no comment.

Motion passed 7-0.

VII. Reports

a. Mayor’s Report – Mayor Harmon thanked staff and everyone for attending Lobster Festival; provided an update on Comp Plan upcoming meetings; provided a scheduling update on policy issues – draft ordinance for SSP and workshop on 6/1 and draft ordinance for mobile home parks on workshop for 6/15.

b. City Councilors’ Reports – Councilor Cowan provided an update on the Homelessness Committee; Councilor Platz provided an update on upcoming School Committee meeting.

c. Student Representative Report – Last week of School for ELHS; graduation on 5/30; spring sports are ongoing.

d. City Manager Report – A report from the Communications department will be coming forward to recap the success and data of the Lobster Festival.

VIII. Open Session

None.

IX. Executive Session

X. Adjournment

Councilor Walker moved to adjourn, seconded by Councilor Randall. Motion passed 7-0; adjourned at 7:24pm.

A TRUE COPY ATTEST

Emily Carrington, City Clerk



State of Maine

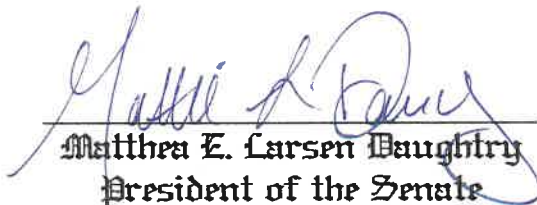
Be it known to all that
We, the Members of the Senate and
House of Representatives,
join in recognizing

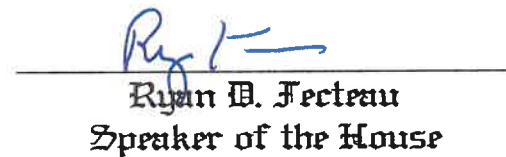
Charlie DeAngelis
of Lewiston, Auburn's longtime city electrician, on his retirement after 46 years of
dedicated service.

We extend our congratulations and best wishes;
And be it ordered that this official expression of sentiment be sent forthwith on
behalf of the 132nd Legislature and the people of the State of Maine.

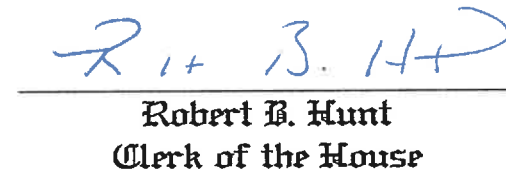
SLB 1806

Dated this 17th day of March 2026
at the State Capitol
Augusta, Maine


Matthea E. Larsen Daughtry
President of the Senate


Ryan B. Fecteau
Speaker of the House


Garek M. Grant
Secretary of the Senate


Robert B. Hunt
Clerk of the House

Sponsored by: Senator Bickford of Androscoggin County
Cosponsored by: Senator Rotundo of Androscoggin County
Representative Abdi of Lewiston
Representative Harriman of Lewiston
Representative Lajoie of Lewiston
Representative McCabe of Lewiston



State of Maine

Be it known to all that
We, the Members of the Senate and
House of Representatives,
join in recognizing

Wennis Matthews


of Brunswick, a detective of the Auburn Police Department, who received the 2025
Maine Fraternal Order of Police President's Award.


We extend our congratulations and best wishes;


And be it ordered that this official expression of sentiment be sent forthwith on
behalf of the 132nd Legislature and the people of the State of Maine.

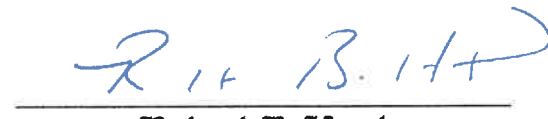
SCS 2343

Dated this 30th day of April 2026
at the State Capitol
Augusta, Maine

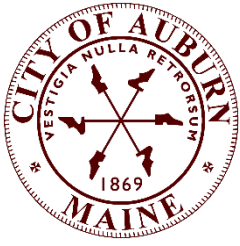

Matthea E. Larsen
President of the Senate


Ryan B. Fecteau
Speaker of the House


Derek M. Grant
Secretary of the Senate


Robert B. Hunt
Clerk of the House

Sponsored by: Senator Bickford of Androscoggin County
Cosponsored by: President Baughtry of Cumberland County
Representative Ankeles of Brunswick
Representative Arford of Brunswick
Representative Golek of Harpswell



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: June 1, 2026

ORDINANCE 09-05182026

Author: Denis D'Auteuil, Assistant City Manager

Subject: Amending Chapter 52, "Traffic and Vehicles," of the City's Code of Ordinances

Information: After the completion of existing road route evaluations by city staff and Casella, city staff has made necessary parking ordinance changes for implementation of automated collection of solid waste and recycling.

City Budgetary Impacts: None

Staff Recommended Action: Passage of second reading, amending Chapter 52, "Traffic and Vehicles" City's Code of Ordinances.

Previous Meetings and History: Casella and city staff presented an implementation plan to transition to automated collection of solid waste and recycling with parking ordinance changes at the April 21, 2026 meeting. Passed first reading 5/18/26.

City Manager Comments:

I concur with the recommendation. Signature:

Attachments:

PART II - CODE OF ORDINANCES
 Chapter 52 - TRAFFIC AND VEHICLES
 ARTICLE VIII. - TRAFFIC SCHEDULES
 DIVISION 2. NO PARKING AREAS

DIVISION 2. NO PARKING AREAS

Sec. 52-320. Parking prohibited at all times.

Parking is prohibited at all times upon any of the streets or portions of streets described below:

Second Street	On the easterly side beginning at Mill Street and extending in a southerly direction for a distance of 70 feet.
Fifth Street	On the northwesterly side between South Main Street and Dunn Street.
Seventh Street	On the westerly side beginning at the northwesterly curbline of Broad Street and extending northerly for a distance of 64 feet.
Academy Street	On the northerly side between High and Main Streets.
	On the southerly side between High and Main.
	On the southerly side beginning at the corner of Main Street and extending in a westerly direction for 140 feet.
Aviation Drive	On the east side from Flight Line Drive to Lewiston Junction Road.
	On the west side from Lewiston Junction Road to Wrights Landing.
Bearce Street	On the west side from Manley Street to the dead end.
Blake Street	On the southeasterly side from Winter Street to Turner Street.
Boone Avenue	On both sides from Seventh Street to Walton Field.
Broad Street	On the southerly side from South Bridge to Mill Street.
	On the north side beginning at Second Street and extending easterly for a distance of 162 feet.
	On the northwesterly side beginning at Ninth Street and extending in a southwesterly direction to CMP Pole #31 for a distance of 300 feet.
Broadview Avenue	On the easterly side beginning at Newall Avenue and extending in a southerly direction for 554 feet.
Brookside Circle	On the westerly-easterly side between Dennison Street and the point at which Brookside Circle turns at an angle to the right- Winter Street.
	On the northerly side from the angle in Brookside Circle to the westerly side of Winter Street.
	On the southerly side beginning 68 feet from the westerly curbline of Winter Street and extending 88 feet around the curve.
Brown Street	On the southerly side beginning at Center Street and extending westerly for 250 feet.
Burns Street	On the easterly side for its full length.
Center Street	On both sides, beginning at the downtown intersection of Turner Street and extending northerly to the northerly intersection of Turner and Center Streets.
Charles Street	On the east side south of Western Prom
Church Street	On both sides beginning at Turner Street and extending westerly for 300 feet.
Cleveland Avenue	On the easterly side from Minot Avenue to Marshall Avenue.
Cook Street	On the southeasterly side beginning at Ninth Street and extending in a southeasterly direction for 325 feet.

Court Street	On the north side beginning at the city line on the Longley Bridge and extending westerly to Goff Street.
	On the northerly side from Highland Avenue extending in a westerly direction to the corner of Haskell Street.
	On the northerly side beginning at James Street and extending 80 feet easterly.
	On the southerly side beginning at the point of intersection of the southerly side and an extension in a southerly direction of the easterly line of Highland Avenue, and extending in a westerly direction to a point 55 feet beyond the point of intersection of the southerly side and an of the extension southerly side of the northwesterly line of Haskell Street.
	On the southerly side beginning at the Lewiston City line and extending in a westerly direction across Main Street to a point 80 feet westerly of the westerly curbline of Main Street.
	On the southerly side beginning at Spring Street and extending in a westerly direction across intersecting streets to a point 46 feet westerly from the westerly line of South Goff Street.
	On the south side beginning at the easterly curbline of Harris Street and extending easterly for 46 feet.
	On the south side between Harris Street and Weaver Street.
Cross Street	On the northerly side for the entire length of the street.
Dartmouth Street	On the northerly side beginning at Center Street and extending westerly for 130 feet.
Dartmouth Street West	West—North side at 25 feet from Center Street.
Davis Avenue	On the turnaround at the dead-end portion of the street.
Davis Avenue	On the turnaround at the dead-end portion of the street.
Dennison Street	On the northerly side beginning 42 feet westerly of Winter Street and extending easterly to Whitney Street.
	On the southerly side beginning at Winter Street and extending westerly for a distance of 52 feet.
	On the southerly side beginning at Winter Street and extending easterly for a distance of 50 feet.
Drummond Street	On both sides, beginning at Main Street and extending westerly to the top of the hill.
	On both sides, beginning at Spring Street in a westerly direction to the dead end.
East Bates Street	On the northerly side beginning at Center Street and extending to Coolidge Street.
Eighth Street	On the northerly side, beginning at Broad Street in a westerly direction to the dead end.
ELHS	Upper parking lot off Forest Avenue
Elm Street	On the south side beginning at Main Street and extending for 164 feet.
	On either side beginning at Minot Avenue and extending easterly to Spring Street.
Fair Street	On the northerly side from Oak Hill Road and extending in a westerly direction to Center Street.
Fairmount Avenue	On the westerly side from Hunton Place to Harris Street.
	On the easterly side beginning at Harris Street and extending northerly for 330 feet.
Fern Street	On the northwesterly side beginning at Lake Street and extending in a southwesterly direction for a distance of 300 feet between the hours of 7:30 a.m. and 4:30 p.m. on days when Lake Street School is in session.

Forest Avenue	On the west side for the entire length of the street.
	From 155 feet south of Court Street to Court Street
Gamage Avenue	On the north side beginning at a point 65 feet from Dennison Street and extending in a westerly direction for a distance of 75 feet.
	On the northerly side beginning at Park Avenue and extending in an easterly direction for a distance of 80 feet.
	On Gamage Avenue southerly from Oakland (no parking from there to corner)
	From 51 Gamage Avenue to drive.
Gill Street	On both sides between Second Street and Third Street.
Goff Street	On the east side beginning at Court Street and extending to Hampshire Street.
	On the westerly side beginning at the corner of Court Street and extending in a northerly direction for a distance of 110 feet.
Gracelawn Road	On the northerly side beginning at CMP #9 and extending westerly for 950 feet.
Granite Street	On the easterly side between Court Street and Fern Street.
Hampshire Street	On both sides between Turner and Pleasant Streets.
	On the north side beginning at the intersection of Pleasant Street and running in a westerly direction for 60 feet.
	On the southerly side beginning at the corner of Pleasant Street and extending in a westerly direction across Troy Street to a point 100 feet westerly from the westerly corner of Troy Street.
Harris Street	On the easterly side beginning at the southerly curblineline of Court Street and extending in a southerly direction for a distance of 90 feet.
	On the easterly side beginning at the end of the street and extending northerly for 132 feet.
	No parking on the westerly side.
Haskell Street	On the southeasterly side from Court Street to Lake Street.
High Street	On the west side beginning at the southwest corner of Court Street and extending in a southerly direction for a distance of 130 feet.
	On either side beginning at Minot Avenue and extending to Academy Street.
	On the easterly side beginning at the southeasterly corner of Court Street and extending in a southerly direction for distance of 188 feet.
Highland Avenue	Between Hillcrest and Wedgwood (both sides of street)
James Street	No parking on the easterly side for its full length.
Lake Auburn Avenue	On the easterly side beginning at the northeasterly corner of Whitney Street and extending in a northerly direction for a distance of 141 feet.
	On the easterly side beginning at Stanley Street and extending southerly for a distance of 80 feet.
	On the southeasterly side beginning at a point 180 feet from the northeasterly corner of Lake Auburn Avenue and Whitney Street and extending in a northeasterly direction on Lake Auburn Avenue for a distance of 325 feet between the hours of 7:30 a.m. and 4:30 p.m. when Washburn School is in session.
Lake Shore Drive	On the northerly side beginning at the intersection of Maple Hill Road and extending in an easterly direction for a distance of 2,640 feet.

Lake Street	On the northeasterly side from a point opposite the intersection of Fern Street to a point opposite the intersection to the southwesterly line of Lake Street and the northeasterly line of Court Street.
	On the southwesterly side beginning at Court Street and extending northerly 116 feet.
Laurel Avenue	On the northerly side beginning at the easterly curblineline of Main Street and extending northeasterly for a distance of 114 feet.
Main Street	On the easterly side beginning at the southerly side of the northerly entrance of Newbury Street and extending in a southerly direction for a distance of 84 feet.
	Beginning at the northerly side of Laurel Avenue and extending northerly for 157 feet.
	On the east side beginning at Laurel Avenue and extending southerly to Newbury Street.
	On the easterly side beginning at the southerly curblineline of Court Street and extending southerly for a distance of 50 feet.
	On the westerly side beginning at the southerly curblineline of Court Street and extending southerly for a distance of 78 feet.
	On the easterly side beginning 180 feet south of the southerly curblineline of Court Street and extending southerly for 120 feet.
	On the easterly side beginning at the southerly curblineline of the northerly alleyway to Miller Street and extending southerly for 42 feet.
	On the easterly side beginning 100 feet northerly of the northerly curblineline of the southerly alleyway to Miller Street and extending northerly for a distance of 76 feet.
Main Street	On the westerly side beginning at the northerly curblineline of Mechanics Row extended and running northerly for a distance of 106 feet.
	On the westerly side beginning 170 feet from the southerly curblineline of Court Street and extending southerly for 76 feet.
	On the easterly side beginning 220 feet northerly of Newbury Street and extending northerly for a distance of 416 feet.
	On the easterly side beginning at the Miller Street entrance at the south end of the Roak Block and extending southerly for a distance of 54 feet.
	On the westerly side between Mechanics Row and Drummond Street.
	On the westerly side between Drummond Street and Academy Street.
	On the westerly side beginning at the southerly curblineline of Academy Street and extending southerly for a distance of 100 feet.
	On the easterly side beginning at the southerly corner of 220 Main Street and extending southerly for 260 feet.
	On the westerly side beginning at the northerly curblineline of Academy Street and extending northerly for 68 feet.
Manley Court	On the southeasterly side beginning at a point 171 feet northeasterly from Manley Street and extending in a northeasterly direction for a distance of 63 feet and then in a northwesterly direction along the northeasterly terminus of the street for a distance of 28 feet.
Manley Street	On the south side beginning at Willow Street and extending in an easterly direction for a distance of 300 feet.
	On the southwesterly side beginning at Union Street and extending in a northwesterly direction for a distance of 65 feet.

	On the northeasterly side beginning at the corner of Union Street and extending in a northwesterly direction for 53 feet.
Maple Street	On the north side beginning at High Street and extending to Pleasant Street.
Mechanics Row	On both sides beginning at Court Street and extending to the end of the street.
Mill Street	On the northerly side beginning at the easterly curbline of Second Street and extending westerly for a distance of 80 feet.
	On the northerly side beginning at Pole #11 and extending in a southwesterly direction for a distance of 170 feet.
	On the northerly side beginning at Broad Street and of Third Street and extending in an easterly direction for a distance of 54 feet.
	On the northerly side beginning at Broad Street and extending westerly for a distance of 88 feet.
Miller Street	No parking on both sides.
	On both sides of both alleyways leading to Miller Street from Main Street.
Minot Avenue	On the east side beginning at High Street and extending northerly to the intersection of Fletcher Road.
	On the westerly side beginning at the corner of Court Street and running southwesterly to the intersection of Hatch Road.
	On the westerly side beginning at a point directly opposite the southeasterly corner of the Lown Shoe Company Building and extending in a southerly direction to High Street.
Newbury Street	On the west side extending from Laurel Avenue to Pole #6, Central Maine Power Company.
	On the northeasterly side beginning at a point just opposite Pole #4 and extending easterly for a distance of 134 feet.
Niskayuna Street	On the northerly side beginning at Center Street and extending in a westerly direction for a distance of 200 feet.
Northern Avenue	On the westerly side beginning at Cross Street and extending in a northerly direction for a distance of 166 feet.
Old Danville Road	On the westerly side beginning at a point 346 feet from the sideline of Danville Corner Road; thence proceeding in a southerly direction for a distance of 190 feet and being essentially the distance between the two driveways at #711 Old Danville Road.
Park Avenue	On the easterly side beginning at Gamage Avenue and extending in a northerly direction to a point opposite CMP Pole #44, by Auburn Methodist Church.
Parker Street	From Summer Street on both sides northerly to Turner Street.
	On the westerly side between Summer and Winter Streets.
Pettengill Road	On the easterly side from Oak Hill Road in a northerly direction for a distance of 1,060 feet.
	On the westerly side beginning at CMP Pole #3 and extending northerly for a distance of 484 feet.
Pleasant Street	On the east side beginning at Hampshire Street and extending in a southerly direction for a distance of 38 feet.
	On the east side beginning at Court Street and extending in a southerly direction to the intersection of Elm Street.
	On the east side beginning at Court Street and extending in a southerly direction for a distance of 151 feet.

	On the easterly side beginning at Turner Street and extending southerly for a distance of 68 feet.
	On the westerly side beginning at Hampshire Street and extending northerly for a distance of 100 feet.
	On the westerly side beginning 132 feet from Hampshire Street and extending southerly for a distance of 56 feet.
Poland Road	On the southeasterly side between Minot Avenue and Atwood Street.
Pride Road	On the west side beginning at Minot Avenue and running in a southerly direction for 300 feet.
Pulsifer Street	On the westerly side beginning at a point 250 feet northerly of the northerly curbline of Mill Street and extending 140 feet around the corner onto Second Street.
Reed Street	On the southeasterly side between Turner Street and Whitney Street.
Rowe Street	On the southeasterly side from Winter Street to Turner Street.
Sandy Beach Road	On the southerly side for its full length.
School Street	On both sides, from Troy Street to Union Street Bypass.
Sherwood Drive	On the westerly side from Marian Drive to 19th Street.
South Goff Street	On the easterly side for its full length.
South Main Street	On the east side beginning at Memorial Bridge and extending southerly for 41 feet.
	On both sides between CMP Poles 87 and 91 as presently located.
	On the easterly side beginning at a point 83 feet southerly from the end of the Memorial Bridge across the Little Androscoggin River and extending in a southerly direction for a distance of 47 feet.
	On the westerly side beginning at Mill Street and extending northerly to the Memorial Bridge.
	On the easterly side beginning at the southerly curbline of Broad Street and extending southerly for distance of 84 feet.
Spring Road	On both sides beginning at the Auburn Water District gate located nearest to West Auburn Road and extending in a southerly direction for a distance of 173 feet, including the turnaround.
Spring Street	On the westerly side beginning at Elm Street and extending in a northerly direction for a distance of 172 feet.
	On the easterly side beginning at Court Street and extending in a northerly direction for a distance of 100 feet.
	On the west side beginning at a point 278 feet from Court Street and extending in a southerly direction for 330 feet.
	On the westerly side between Hampshire Street and Troy Street.
	On the westerly side beginning at Court Street and extending northerly for a distance of 60 feet.
	On the westerly side beginning at Court Street and extending southerly for a distance of 158 feet.
	On the easterly side beginning at Court Street and extending southerly for a distance of 174 feet.
Stetson Road	On the southerly side beginning opposite Central Maine Power Pole #14 and extending easterly for 790 feet.
Stevens Mill Road	On the southwesterly side beginning at the intersection of Court Street and running in a northwesterly direction for a distance of 450 feet.
	On both sides from Minot Avenue to Court Street.

	On the northerly side beginning at Garfield Road and extending westerly to the end of the street.
Summer Street	On the northerly side from Dennison Street to Rowe Street. <u>On the northeasterly side from Union Street to Dennison Street (No parking 6PM Sunday to 6PM Monday).</u> <u>On the northeasterly side from Rowe Street to Vining Street (No parking 6PM Sunday to 6PM Monday).</u>
<u>Taylor Street</u>	<u>On the southeast side from Dennison Street to Winter Street (No parking 6PM Sunday to 6PM Monday).</u>
Temple Street	On the west side beginning at Manley Street and extending to the dead end.
Troy Street	On both sides, for its full length.
Turner Road	On both sides beginning at the northerly intersection of Turner Street and Center Street and extending northerly to the intersection of Fair Street and Turner Road.
Turner Street	On the easterly side from Court Street to the Turner Street entrance to the Great Falls Plaza.
	On the southerly side beginning at the easterly curblin of Dennison Street and extending easterly for a distance of 104 feet.
	On the easterly side beginning at a point opposite the southerly side of Pleasant Street and extending in a northerly direction to Center Street.
	On the northerly side from Lake Auburn Avenue to French's Lane.
	On the westerly side between Pleasant Street and Center Street.
	On the westerly side beginning at the southerly curblin of Hampshire Street and extending southerly for a distance of 80 feet.
	On the northerly side beginning at Center Street and extending westerly for a distance of 212 feet.
	On the southerly side between Burns Street and Union Street Bypass.
	Opposite Church Street at no parking signs.
Union Street	On both sides from Court Street to the intersection of Center and Turner Streets.
<u>Vernon Street</u>	<u>On the northerly side from Center Street to Turner Street (No parking Sunday 6PM to Monday 6PM).</u>
Vine Street	On the northerly side for its full length.
	On the southerly side beginning at the easterly curblin of High Street and extending in an easterly direction for a distance of 70 feet.
Vining Street	On the southerly side from Winter Street easterly to Summer Street.
Washington Street	On the southbound lane, beginning at Minot Avenue and extending in a southerly direction to Brick Yard Hill.
	On the northbound lane, beginning at Brick Yard Hill and extending in a northerly direction to the intersection of Minot Avenue.
West Auburn Road	On the westerly side beginning at a point opposite the northerly line of Summer Street and extending in a northerly direction for a distance of 1,425 feet.
	On the easterly side beginning at CMP Pole #146 and extending northerly 288 feet.
Western Avenue	On the westerly side beginning at the northerly curblin of Minot Avenue and extending in a northerly direction for a distance of 80 feet.
	Beginning on the easterly side at the northerly curblin of Minot Avenue and extending in a northerly direction for 115 feet.
Western Prom	South side.
<u>Whitman Spring Road</u>	<u>No parking in turnaround area (anytime).</u>

Whitney Street	On the northerly side beginning at the northeasterly corner of Lake Auburn Avenue, extending in an easterly direction for a distance of 70 feet.
Willow Street	On the westerly side beginning at Hampshire Street and extending in a northerly direction to Manley Street, between 7:30 a.m. and 4:30 p.m. on days when Webster School is in session.
Wilson Street	On both sides from Field Avenue to the end.
Wood Street	On the easterly side for its full length.
Youngs Corner Road	On the southerly side beginning at a point located 490 feet easterly of Perkins Ridge Road and extending in an easterly direction for 270 feet.
	On the southerly side beginning at a point 1,230 feet easterly of Perkins Ridge Road and extending in an easterly direction for a distance of 310 feet.

(Ord. of 02-01-2010; Ord. No. 22-12022024, 12-16-2024)

Secs. 52-321—52-343. Reserved.

DIVISION 3. RESTRICTED PARKING

Sec. 52-344. 15-minute parking, 7:00 a.m. to 6:00 p.m.

Vehicular parking on the following streets is restricted to 15 minutes from 7:00 a.m. to 6:00 p.m. in the locations prescribed in the following schedule:

Court Street	On the southerly side beginning at a point located 46 feet westerly from the westerly curblines of South Goff Street and extending in a westerly direction for a distance of 64 feet.
Drummond Street	On the southerly side between Spring Street and Pleasant Street.
Dunn Street	On the northerly side beginning at Third Street and extending easterly for 148 feet.
Hampshire Street	On the northerly side beginning 20 feet from Willow Street and extending easterly for 40 feet.
High Street	On the westerly side beginning at a point located 130 feet southerly from the southerly side of Court Street and extending in a southerly direction for a distance of 60 feet.
Mill Street	On the northeasterly side beginning at a point 130 feet from the Memorial Bridge over the Little Androscoggin River and extending in a southeasterly direction for a distance of 22 feet.
	On the northerly side beginning 80 feet easterly of the westerly curblines of Pulsifer Street and extending westerly for a distance of 20 feet.
South Goff Street	On the westerly side beginning at a point 28 feet southerly from the curblines of Court Street and extending in a southerly direction for a distance of 40 feet.
Spring Street	On the easterly side along the curblines between the two accessways leading to premises presently occupied by the Dairy Joy Ice Cream Bar.

Sec. 52-345. 30-minute parking, 7:00 a.m. to 6:00 p.m.

Vehicular parking on the following streets is restricted to 30 minutes from 7:00 a.m. to 6:00 p.m. in the locations described in the following schedule:

Elm Street	On the southerly side beginning at a point 32 feet westerly from the westerly line of High Street and extending in a westerly direction for a distance of 56 feet.
Main Street	On the easterly side beginning 48 feet from Newbury Street and extending northerly for a distance of 50 feet.
Pleasant Street	On the easterly side beginning 68 feet southerly of Turner Street and extending southerly for a distance of 52 feet.
School Street	On both sides between the MCRR tracks and Spring Street.
Summer Street	On the northeasterly side beginning 30 feet northwesterly of the intersection of Turner Street and extending in a northwesterly direction for a distance of 74 feet.

Sec. 52-346. One-hour parking, 12:01 a.m. to 6:00 p.m.

Vehicular parking shall be restricted to one hour from 12:01 a.m. to 6:00 p.m. on the streets and at the locations set forth in the following schedule:

Court Street	On the south side from Main Street to Spring Street.
Court Street lot	All stalls as indicated by paint on macadam surface.
Spring Street	On both sides from Court Street to Hampshire Street.
Turner Street	On the westerly side between Hampshire Street and Court Street.
	On the westerly side beginning 42 feet northerly of the northerly curblines of Hampshire Street and extending northerly 75 feet.

Sec. 52-347. One-hour parking, 7:00 a.m. to 6:00 p.m.

Vehicular traffic is restricted to one hour from 7:00 a.m. to 6:00 p.m. on the streets and at the locations indicated in the following schedule:

Broad Street	On both sides from Mill Street to Third Street.
Hampshire Street	On the northerly side beginning at a point 21 feet easterly from the easterly line of Spring Street and extending in an easterly direction for a distance of 98 feet.
Mill Street	On the southerly side from Pulsifer Street to a point 60 feet beyond Broad Street.
Spring Street	On the easterly side beginning 174 feet from Court Street and extending southerly for a distance of 52 feet.
	On the westerly side beginning 158 feet from Court Street and extending southerly for a distance of 46 feet.
	On the easterly side beginning 15 feet southerly from the southerly line of Drummond Street and extending in a southerly direction for a distance of 60 feet.
Summer Street	On the northerly side beginning 20 feet from the westerly curblines of Turner Street extending westerly for 80 feet.
Turner Street	On the northerly side beginning at CMP Pole #30 and extending westerly for a distance of 50 feet.

Sec. 52-348. Two-hour parking, 7:00 a.m. to 6:00 p.m.

Vehicular parking is restricted to two hours from 7:00 a.m. to 6:00 p.m. on the streets and at the locations indicated in the following schedule:

Third Street	On both sides beginning at Mill Street and extending to Broad Street. On the easterly side beginning at Cook Street and extending northerly for 172 feet.
Broad Street	On both sides from Third Street to Fourth Street.
Cook Street	On the northwesterly side beginning at a point 15 feet northeasterly along Cook Street from the northeast side of Third Street and continuing in a northeasterly direction along Cook Street for a distance of 59 feet.
Cross Street	On the southerly side from Center Street to a point directly opposite the easterly side of Northern Avenue.
Main Street	On the easterly side beginning at a point 164 feet northerly from a point directly opposite the northerly curblineline of Elm Street and extending in a northerly direction along the easterly line of Main Street for a distance of 66 feet.
Mechanics Rowe	Two-hour parking limit

(Ord. of 2-1-2010)

Sec. 52-349. 15-minute parking, 7:00 a.m. to 11:00 p.m.

Vehicular parking is restricted to 15 minutes from 7:00 a.m. to 11:00 p.m. on the streets and at the locations indicated in the following schedule:

Hampshire Street	On the northerly side between Pleasant Street and Spring Street. On the northerly side beginning at a point 108 feet from Willow Street and extending northwesterly for distance of 42 feet.
Pleasant Street	On the westerly side beginning at a point 15 feet southerly from the intersection of Pleasant Street with the southerly line of Drummond Street and extending in a southerly direction for 22 feet.

Sec. 52-350. Parking prohibited November 15 to April 15.

Parking is prohibited upon any of the streets or parts of streets as follows during the time between November 15 and April 15:

First Avenue	On both sides for its full length.
Academy Street	On the southerly side between High Street and Elm Street.
Carrier Court	On both sides beginning at Riverside Drive and extending in a southerly direction for a distance of 300 feet.
Charles Street	On the southerly side for its full length.
Grant Street	On the northerly side for its full length.
Hampshire Street	On the southerly side between Willow Street and Oak Street.
Harvard Street	On the westerly side beginning at Coburn Street and running in a southerly direction for 500 feet.
Hazel Street	On the north side of the complete street.

High Street	On the westerly side between Academy Street and Elm Street.
	On the easterly side between Court Street and Drummond Street.
Highland Avenue	On the easterly side from Court Street to Western Promenade.
Manley Street	On the southerly side beginning at a point located 300 feet easterly of Willow Street extending in an easterly direction to Union Street.
Myrtle Street	On the westerly side for its full length.
Newbury Street	On the southerly side from Main Street in an easterly direction for 610 feet.
Oak Street	On the easterly side for its full length.
Park Hill Avenue	On the north side beginning at the intersection of Minot Avenue and extending in a westerly direction to Fourth Avenue.
Pearl Street	On the westerly side for its full length.
Pine Street	On the northerly side from Pearl Street to Willow Street.
Prospect Street	On the westerly side for its full length.
Summer Street	On the northerly side between Rowe Street and Vining Street.
Vine Street	On the southerly side between High Street and Main Street.
Western Avenue	On the easterly side for its full length.
Western Promenade	On the south side beginning at the intersection of Highland Avenue and extending in a northerly direction to Gamage Avenue.
Whitney Street	On the southwestery side from Center Street to French's Lane.
Willow Street	On the easterly side between Pine Street and Hampshire Street.
Wilson Street	On the southerly side between Gamage Avenue and Field Avenue.
Winter Street	On the south erly erly side beginning at the intersection of Wood Street and extending in a westerly direction to Vining Street.

Sec. 52-351. Handicap parking.

Main Street	At 94 Main street (Rogers Haircutters)
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(Ord. of 2-1-2010)

Sec. 52-352. Miscellaneous parking restrictions.

Court Street	No parking on northerly side between Granite Street and Josslyn Street between 7:00 a.m. and 3:00 p.m. on days when Edward Little High School is in session.
	Parking shall be restricted to handicapped persons on the southerly side beginning at a point 32 feet easterly from the easterly line of Spring Street and extending in an easterly direction for a distance of 26 feet.
Main Street	One-hour parking between 2:00 a.m. and 6:00 p.m. on the easterly side from Court Street to the Roak Block, and on the westerly side from Court Street to the Main Street parking lot.
	Parking shall be limited to two hours between 12:01 a.m. and 6:00 p.m. on the easterly side beginning at the north end of the Roak Block and extending to the south end, and on the westerly side between the entrance to the Main Street parking lot and Mechanics Row.

	Parking shall be restricted to handicapped persons on the westerly side beginning at a point 142 feet southerly from the southerly line of Court Street and extending in a southerly direction for a distance of 28 feet.
Pleasant Street	Parking shall be restricted to handicapped persons on the westerly side beginning at a point 31 feet southerly from the southerly line of Hampshire Street and extending in a southerly direction for a distance of 22 feet.
	Parking shall be limited to two hours between 7:00 a.m. and 9:00 p.m. on the easterly side beginning at Great Falls Plaza and extending to a point opposite the southerly side of Pleasant Street.
Willow Street	Parking shall be restricted to handicapped persons on the easterly side beginning 55 feet from Hampshire Street and extending northerly for 30 feet.
Winter relief parking areas	The parking areas hereinafter listed are designated as winter relief parking areas which may be utilized between November 15 and April 15 of the following year for parking by persons living in the vicinity of the parking lots. In order to become entitled to use a particular winter relief parking lot, a city resident shall apply to the traffic division of the police department for authorization to use a particular lot for winter parking. Such authorization is subject to reasonable conditions imposed by the traffic division of the police department, which may include the imposition of a fee or monthly charges as determined by the city treasurer to be used to defray the cost of maintaining the winter relief parking lots and the administration of the winter relief parking program. Persons authorized to use winter relief parking areas may also be required to display a sticker or other device on their cars indicating that they are permitted to park there. Any person who violates the conditions imposed upon his permit to use a winter relief parking lot may have his parking privileges terminated by the traffic division of the police department. Any person who parks in a winter relief parking area who is not authorized to do so may have his vehicle towed and stored under the direction of the police department at his own expense. The winter relief parking lots are as follows:
	Academy Street.
	Cook Street & Second Street.
	Newbury Street & Main Street.
	Library Avenue.
	Pleasant Street & Drummond Street.
	Franklin School (High Street).
	Mechanics Row parking garage.
	53 Broad Street.
	121 Mill Street.

(Ord. of 2-1-2010; Ord. No. 08-12152025, 1-5-2026)

Sec. 52-353 Restrictions for Curbside Solid Waste Collection

The following restrictions remain in effect during designated collection day and/or when bins are present.

MONDAY COLLECTION

<u>Grove Street</u>	<u>On the southwesterly side, year-round (No parking 6PM Sunday to 6PM Monday).</u>
<u>Harvard Street</u>	<u>On the westerly side, year-round (No parking 6PM Sunday to 6PM Monday).</u>
<u>Whitney Street</u>	<u>On the southwesterly side from Center Street to French's Lane, year-round (No parking 6PM Sunday to 6PM Monday).</u>
<u>Winter Street</u>	<u>On the southerly side beginning at the intersection of Wood Street and extending in a westerly direction to Vining Street (No parking 6PM Sunday to 6PM Monday).</u>

TUESDAY COLLECTION

<u>Beacon Avenue</u>	<u>On the easterly side, from Lake Street to top of hill (No parking 6PM Monday to 6PM Tuesday).</u>
<u>Hampshire Street</u>	<u>On both sides from Goff Street to Turner Street (No parking 6PM Monday to 6PM Tuesday).</u>
<u>Pearl Street</u>	<u>On the westerly side (No parking 6PM Monday to 6PM Tuesday).</u>
<u>School Street</u>	<u>On the northeasterly side from Goff Street to Union Street (No parking 6PM Monday to 6PM Tuesday).</u>
<u>Webster Street</u>	<u>On the southwesterly side from Willow to Union (No parking 6PM Monday to 6PM Tuesday).</u>
<u>Willow Street</u>	<u>On the easterly side between Pine Street and Hampshire Street (No parking 6PM Monday to 6PM Tuesday).</u>

WEDNESDAY COLLECTION

<u>Hazel Street</u>	<u>On the north side of the complete street (No parking Tuesday at 6PM to Wednesday at 6PM).</u>
<u>High Street</u>	<u>On the easterly side, Court Street to Drummond Street (No parking Tuesday at 6PM to Wednesday at 6PM).</u>
	<u>On the easterly side, Academy Street to Drummond Street (No parking Tuesday at 6PM to Wednesday at 6PM).</u>
	<u>On the easterly side, from Academy Street to Elm Street (No parking Tuesday at 6PM to Wednesday at 6PM). <i>*Need to move signs from right side to left side</i></u>
<u>Library Avenue</u>	<u>On the northerly side, Spring Street to the railroad tracks (No parking Tuesday at 6PM to Wednesday at 6PM).</u>
<u>Newbury Street</u>	<u>On the southerly side from Main Street in an easterly direction for 610 feet (No parking Tuesday at 6PM to Wednesday at 6PM).</u>
<u>Pleasant Street</u>	<u>From Court Street to Elm Street, move signs to other side.</u>

FRIDAY COLLECTION

<u>Fourth Street</u>	<u>Southwest side, Broad Street to Roak Street (No parking Thursday 6PM to Friday 6PM).</u>
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Secs. 52-~~353354~~—52-375. Reserved.

DIVISION 4. ONE-WAY STREETS

Sec. 52-376. Designated.

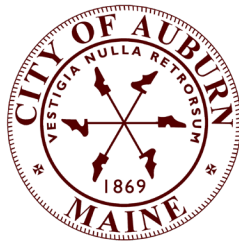
The following streets are designated as one-way streets:

First Avenue	(See Washington Street Rotary.)
Brookside Circle	From Dennison Street to Winter Street with traffic permitted only in a northerly direction becoming easterly and with entry permitted only from Dennison Street.
Chasse Street	(See Washington Street Highway.)
Gill Street	Between Second Street and Third Street with traffic permitted to proceed only in a northeasterly direction.
Jefferson Street	(See Washington Street Rotary.)
Main Street	On Main Street from Miller Street northerly to Court Street.
Maple Street	From High Street westerly to Pleasant Street.
Mechanics Row	One-way southerly between Court Street and Main Street.
Miller Alley	From Main Street easterly to Miller Street.
Minot Avenue	(See Washington Street Rotary.)
Park Hill Avenue	From Fourth Avenue northeasterly to Minot Avenue entering from Fourth Avenue.
Pleasant Street	From Court Street northerly to Hampshire Street.
Pleasant Street	From Court Street southerly to Elm Street with traffic permitted to proceed only in a southerly direction and entry permitted only from Court, Drummond and Maple Streets.
Vine Street	From High Street easterly to Main Street, entering from High Street only.
Washington Street Highway	Washington Street northbound for vehicular travel in a northerly direction only from a point 1,200 feet southerly from the Maine Turnpike exit to First Avenue.
	Washington Street southbound a one-way street for vehicular travel in a southerly direction only from First Avenue to a point 1,200 feet southerly from the Maine Turnpike exit.
	Old Washington Street as designated by the city council by resolution shall be a one-way street for vehicular travel in a southerly direction only.
	Ramp A as designated by the city council by resolution shall be a one-way street for vehicular travel in a westerly direction only.
	Ramp B as designated by the city council by resolution shall be a one-way street for vehicular travel in a southwesterly direction only.
	Ramp D as designated by the city council by resolution shall be a one-way street for vehicular travel in a northeasterly direction only.
	Ramp E as designated by the city council by resolution shall be a one-way street for vehicular travel in an easterly direction only.
	The northerly lane of Chasse Street shall be a one-way street for vehicular travel in an easterly direction only.
	The southerly lane of Chasse Street shall be a one-way street for vehicular travel in a westerly direction only.
Connector #1 shall be a one-way street for vehicular travel in a southeasterly direction only.	
Washington Street Rotary	Minot Avenue shall be a one-way street for vehicular travel in a westerly direction only from Washington Street to a point 150 feet from the westerly line of Minot Avenue.
	First Avenue shall be a one-way street for vehicular travel in a southerly direction only.

	The newly constructed (1958) road running approximately parallel to First Avenue and in part upon the same location shall be a one-way street for vehicular travel in a southerly direction only.
	The newly constructed (1958) connector road between First Avenue and Washington Street in the vicinity of and in part occupying the location of Jefferson Street shall be a one-way street for vehicular travel in an easterly direction only.
	A connector road constructed between First Avenue and Washington Street through property purchased from the Winter Scientific Institute shall be a one-way street for vehicular travel in an easterly direction only.
	Washington Street from Minot Avenue to the junction of First Avenue shall be a one-way street for vehicular travel in a northerly direction only.
Western Promenade	That section of Western Promenade beginning at Beacon Avenue and extending to Highland Avenue shall be restricted to one-way vehicular traffic traveling only in a northeast direction.

(Ord. of 11-5-2007(01); Ord. of 9-15-2008; Ord. of 11-19-2009)

Secs. 52-377—52-395. Reserved.



ORDINANCE 09-05182026

City Council Ordinance

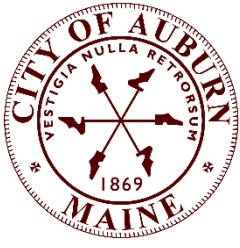
IN CITY COUNCIL

BE IT ORDAINED, that THE CITY OF AUBURN hereby amends Chapter 52, "Traffic and Vehicles" of the City's Code of Ordinances as seen on the attached.

Rachel B. Randall, Ward One
Kelly L. Butler, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Mathieu L. Duvall, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: June 1, 2026

ORDINANCE 10-05182026

Author: Denis D'Auteuil, Assistant City Manager

Subject: Amending Chapter 44, "Solid Waste," of the City's Code of Ordinances

Information: After the completion of existing road route evaluations by city staff and Casella, city staff has made necessary solid waste ordinance changes for implementation of automated collection of solid waste and recycling.

City Budgetary Impacts: None

Staff Recommended Action: Passage of second reading, amending Chapter 44, "Solid Waste" City's Code of Ordinances.

Previous Meetings and History: Casella and city staff presented an implementation plan to transition to automated collection of solid waste and recycling with solid waste ordinance changes at the April 21, 2026 meeting. Passed first reading 5/18/26.

City Manager Comments:

I concur with the recommendation. Signature:

Attachments:

Chapter 44 SOLID WASTE¹

ARTICLE I. IN GENERAL

Sec. 44-1. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commercial activity means any property or service provider, which is required and/or has received a license from the city to conduct business and/or a structure used for commercial or business purposes including, but not limited to, the following:

- (1) Hotels, motels, bed and breakfast facilities, restaurants, warehouses;
- (2) Markets, bakeries, grocery stores, food vendors;
- (3) Manufacturing or industrial facilities;
- (4) Business offices;
- (5) Any business establishment adjoining or within a residential structure;
- (6) Trailer parks and manufactured home parks; and
- (7) Condominiums.

Commercial solid waste means solid waste as defined in 38 M.R.S. §1303-C that is generated by a commercial property or as a result of commercial activity.

Household solid waste means solid waste as defined in 38 M.R.S. §1303-C that is generated as a result of non-commercial activity within and around a residential property.

Multiple-unit apartment building means an apartment building of four or more dwelling units.

Owner means the actual owner of the building. The term "owner" does not include any legal entity, including, but not limited to, a limited liability company, a limited liability partnership, or a limited partnership or a corporation.

Residential properties means any property, located in the city, upon which is situated a residential structure containing between one and three dwelling units and/or owner-occupied apartment buildings containing between four and seven dwelling units. To qualify as an owner-occupied apartment building, the owner would need to demonstrate through ownership documents and vehicle registration, driver's license or some other acceptable forms that he/[she](#) does in fact own the building and resides at that address.

¹State law reference(s)—Maine Hazardous Waste, Septage and Solid Waste Management Act, 38 M.R.S.A. § 1301 et seq.; Maine Refuse Disposal District Enabling Act, 38 M.R.S.A. § 1726-A et seq.; solid waste management and recycling, 38 M.R.S.A. § 2101 et seq.; municipal recycling, 38 M.R.S.A. § 2133; municipal landfill fees, 38 M.R.S.A. § 2204; municipal authority to abate nuisances, 30-A M.R.S.A. § 3104; municipal acquisition of public dumping grounds, 30-A M.R.S.A. § 3351; prohibited dumping, 30-A M.R.S.A. § 3352.

(Ord. of 11-3-2003, § A)

Secs. 44-2—44-20. Reserved.

ARTICLE II. WASTE COLLECTION AND DISPOSAL

Sec. 44-21. Residential collection; fees.

- (a) The city will provide for the collection of household solid waste and recyclable material from all residential properties as defined herein. Fees for residential waste collection shall be in accordance with city costs on a per unit basis.
- (b) Occupants of residential properties that receive city waste collection shall utilize city-provided suitable containers for the storage, transportation and disposal of solid waste. This includes all solid waste placed curbside for disposal. ~~The weight of solid waste placed in each suitable container shall not exceed 30 pounds.~~
- (c) All residents who live in residential structures receiving city waste collection shall separate recyclable material from their ~~rubbish~~ household solid waste. Recyclable material must either be transported to ~~the facility~~ the recycling bins provided on Gracelawn Road at city-designated recycling locations or be placed in city-provided suitable recycling containers for curbside collection.
- (d) Recyclable material and solid waste are to be set curbside no earlier than 6:00 p.m. of the day preceding regularly scheduled waste collection and no later than 7:00 a.m. of the day of waste collection as established by public works.
- (e) Containers for solid waste and recycling must be placed curbside on a hard, level surface clear of obstructions, such as snow, landscaping, mailboxes, and utility poles, and without blocking sidewalks. The containers must be upright, with lids closed and no material outside the container. The front of the containers shall face the road, with a minimum of 1-3' of space between containers.
- (f) Residents of one-way streets shall place containers on the right-hand side of the street (according to the direction of traffic on the street). Residents of streets with parking on one side of the street as defined in Sec. section 52-320 shall place containers on the non-parking side of the street, even if their residence is located on the other side.

(Ord. of 11-3-2003, § B)

Sec. 44-22. Collection from apartment buildings; fees.

- (a) The city will collect solid waste and recyclable material from multiple unit apartment buildings for only those buildings owned by applicants who complete, submit and receive approval of an application to continue this service.
- (b) All residential properties containing four to seven units, excluding owner-occupied, will be assessed a fee per unit for solid waste and recycling collection and disposal. To qualify for owner-occupied exemption the applicant must show proof of building residency. Fees per unit will be assessed and billed in accordance with the city's -fee schedule billing and collection policy. Failure to pay fee will result in termination of service. The city reserves the right to determine whether to provide this service and may adjust the fee annually to reflect the city's costs.

(Ord. of 11-3-2003, § C)

Sec. 44-23. Commercial collection excluded.

Solid waste and recyclable material will not be collected by the city from any commercial activity or property.
(Ord. of 11-3-2003, § C)

Sec. 44-24. Time for setting out waste for collection.

No person shall put out waste for collection sooner than 6:00 p.m. on the day preceding the date on which waste is collected by the city in ~~the city-designated such~~ location, and no person shall allow any waste containers to remain on any street or sidewalk for more than 24 hours after the collection of waste has been completed. Waste must be out for collection no later than 7:00 a.m. ~~on of~~ the day on which waste is collected by the city in such location.

(Code 1967, § 22-3.1)

Sec. 44-25. Standards for waste containers.

No person shall put out waste, ~~including garbage,~~ for collection by the city except in ~~suitable, durable city-~~ issued containers. ~~covered by a tight fitting cover or securely closed plastic bags designed for trash disposal, which are:~~

- ~~(1) Watertight and flytight;~~
- ~~(2) Free from sharp edges and not exceeding 30 pounds in weight, including contents; and~~
- ~~(3) No larger than 33 gallons in capacity.~~

(Code 1967, § 22-3.3)

Sec. 44-26. Types of waste collected by city.

No person shall put out waste for collection by the city other than household solid waste, ~~except that waste from construction repairs or household waste which is too large to fit inside standard containers may be put out for collection by special permission of the public works director.~~ All household waste and recycling must be contained within the 64-gallon city-provided containers. Waste that exceeds the container capacity or that is placed outside the container will not be collected and will be subject to code enforcement action. Organic household waste will be collected at designated drop-off locations throughout the city.

(Code 1967, § 22-3.4)

Sec. 44-27. ~~Collection of~~ Leaves and yard waste.

~~The term "household waste," includes leaves, grass cuttings, weeds, branches and the like. Such materials, not to exceed four containers per week, must be contained, and branches and prunings shall not exceed two inches in diameter and 24 inches in length. Leaves, grass cuttings, weeds, and small items of yard waste can be bagged and placed inside the city-provided solid waste containers (not the recycling container) as capacity allows. Residents wishing to dispose of y~~Yard waste that exceeds bin capacity ~~shall should~~ consult public works staff for guidance ~~on thebe disposed of~~ through the city's yard waste disposal program.

(Code 1967, § 22-3.5)

Sec. 44-28. Disposal of ashes.

No person shall put out ~~hot~~ ashes for collection, ~~and all ashes put out for collection shall be separated from all other kinds of waste and secured in a closed container.~~

(Code 1967, § 22-3.6)

Sec. 44-29. Duties of landlords.

Every owner of rental property shall be responsible for educating tenants on proper use and placement of solid waste and recycling containers, as outlined in this chapter, whether provided by the city or not.

For rental units that receive city-provided curbside collection, city-provided bins must be used. Owners of multi-unit properties as defined within this ordinance that do not receive city-provided collection must provide his/her tenants with a sufficient number of waste containers meeting the requirements of section 44-25 per the requirements below to meet their normal weekly requirements for waste disposal. Such containers shall be stored in a slightly manner on the premises at locations reasonably accessible to the tenants at all times when not legally upon the street or sidewalk for collection.

Containers must be covered by an attached, tight-fitting cover and securely closed plastic bags designed for trash disposal, which are watertight and fly-tight.

(Code 1967, § 22-3.7)

Sec. 44-30. Right of city to refuse to collect certain waste.

The city may refuse to accept for collection any waste ~~which that~~ has been put out for collection in a manner ~~which that~~ does not comply with the requirements of sections 44-24 through 44-28, including sharp objects ~~which that~~ could protrude from waste containers, such as broken glass and other sharp objects such as razors, hypodermic needles, etc., which materials shall be contained in a puncture-resistant container. The owner of such waste shall transport it or cause it to be transported to the municipal solid waste disposal facility at their/his own expense.

(Code 1967, § 22-3.8)

Sec. 44-31. Unauthorized removal of waste set out for collection.

No unauthorized person shall remove any garbage or waste or any portion of any garbage or waste that has been placed for collection by the city.

(Code 1967, § 22-3.9)

Sec. 44-32. Accumulations of refuse.

No person shall allow any material to collect or lie on property ~~which that~~ he/she owns, occupies or controls in such a manner that it attracts flies, annoys or interferes with the safety, health, comfort or repose of the public, emits odors, or is unsightly or is offensive.

(Code 1967, § 25-2.1)

Sec. 44-33. Transporting offensive substances.

No person shall carry or convey through any street or public place any substance or any package or bag containing any substance in such a manner that it drips, leaks or drops and emits odors, or is offensive, nor shall such a conveyance or containers be left standing in any street or any public place.

(Code 1967, § 25-2.2)

Secs. 44-34—44-54. Reserved.

ARTICLE III. RECYCLING STANDARDS

Secs. 44-55. Recycling bins.

No residential property shall place recycling materials curbside for collection by the city except in city-issued recycling containers.

Recycling standards and materials are defined through the city's recycling program, with accepted materials clearly defined on the city's website.

Secs. 44-56—44-83. Reserved.

ARTICLE IV. WASTE DISPOSAL FACILITIES

Sec. 44-84. Designation of place.

The city manager shall designate a place as a public waste facility for the depositing of rubbish, ashes, cinders, tin cans, junk, and other household or commercial or industrial waste or refuse, and no person shall deposit such materials elsewhere than at such designated facility.

(Code 1967, § 25-2.3)

Sec. 44-85. Unauthorized removal of materials.

It shall be unlawful for any person to take any materials of any kind or nature from or about any waste disposal facility without a permit from the city manager.

(Code 1967, § 25-2.6)

Sec. 44-86. Regulations for use.

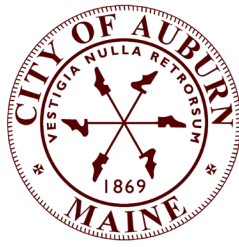
Use of any waste disposal facility shall be governed by this article and by such regulations not inconsistent with the provisions of this article as the city manager may establish for this purpose. Notice of any such regulations shall be given by publication in a local newspaper and by conspicuous posting at the site of any waste disposal facility. The term "waste disposal facility," for purposes of this article, includes the waste facility located on Goldthwaite Road.

(Code 1967, § 25-2.7)

~~Sec. 44-87. Fees for use of waste disposal facilities.~~

- ~~(a) The city manager may levy fees in accordance with a schedule adopted by Mid-Maine Waste Action Corporation for disposal of nonresidential solid waste at the energy recovery plant upon those persons who generate such waste. The fees assessed shall also include the city's cost of administering the billing process.~~
- ~~(b) For purposes of this subsection (b), the term "nonresidential solid waste" means all industrial and commercial waste, including waste from multiunit apartment buildings in common ownership consisting of eight or more dwelling units.~~
- ~~(c) Contractors and utilities with prior credit approval will be billed on a monthly basis for services provided.~~
- ~~(d) Interest shall be due upon any disposal fees which remain unpaid for more than 30 days from the date of billing. The rate of interest shall be the same as that which has been currently established for unpaid municipal property taxes and may be amended from time to time by the city council.~~

(Code 1967, §§ 25-2.8, 25-2.9)



City Council Ordinance

IN CITY COUNCIL

BE IT ORDAINED, that THE CITY OF AUBURN hereby amends Chapter 44, "Solid Waste" of the City's Code of Ordinances as seen on the attached.

Rachel B. Randall, Ward One
Kelly L. Butler, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Mathieu L. Duvall, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: June 1, 2026

ORDINANCE 11-06012026

Author: Phil Crowell, City Manager

Subject: Replace the Complete Streets Committee with a new Parking and Traffic Safety Committee

Information: On May 4, 2026, the proposed ordinance was brought before the council for consideration. Legal has reviewed the ordinance and made no substantive changes. The revised ordinance is being submitted for adoption and will replace the Complete Streets Committee language.

Purpose of the Change

This proposal recommends replacing the existing Complete Streets Committee with a newly structured **Parking and Traffic Safety Committee** to better address the City's growing needs around pedestrian safety, bicycle and vehicle traffic, parking management, and school-zone safety. The new committee consolidates responsibilities currently spread across multiple groups into one coordinated body, improving accountability, public input, and alignment with City Council policy goals.

Duties & Responsibilities

The Parking and Traffic Safety Committee provides recommendations to the City Council on a comprehensive range of topics, including:

- **School-Zone Safety:** Crosswalk placement, signage, speed limits, and enforcement needs.
 - **Pedestrian & Bicycle Safety:** Sidewalk conditions, bike lanes, multi-use trails, ADA accommodations.
 - **Motor Vehicle Traffic:** Speed management, intersection safety, signage and signal compliance, distracted/impaired-driving concerns.
 - **On-Street Parking Regulations:** Time limits, permit zones, no-parking zones, street cleaning and solid waste pickup zones, seasonal rules, and ADA accommodations.
 - **Off-Street Municipal Parking:** Pricing, time limits, overnight restrictions, seasonal rules, and permitting.
 - **Wayfinding:** Signage to direct drivers, cyclists, and pedestrians to parking areas and key destinations.
-

City Budgetary Impacts: N/A

Staff Recommended Action: Approve ordinance

Previous Meetings and History: May 4, 2026 Workshop

City Manager Comments:

I concur with the recommendation. Signature:

Attachments: Parking and Traffic Safety Ordinance

PART II - CODE OF ORDINANCES
CHAPTER 2 - ADMINISTRATION
ARTICLE V - BOARDS, COMMISSIONS AND COMMITTEES
DIVISION 6 - PARKING AND TRAFFIC SAFETY COMMITTEE

Sec. 2-842.2. – Established, membership.

There shall be a parking and traffic safety committee, which shall be composed of the following five members:

1. A city councilor, nominated by the mayor and appointed by the city council.
2. Four residents of the city to be nominated by the appointment committee and appointed by the city council.

Sec. 2-842.3. – Term of Members.

All appointed members of the parking and traffic safety committee, other than the city councilor member who shall serve coterminous with their term of office, shall serve staggered three-year terms from the date of their appointment and thereafter until their successors are appointed. At the time the initial appointments are made, the city council shall assign each member to a term with one member appointed to a one-year term; one to a two-year term; and two to a three-year term.

Sec. 2-842.4. – Officers, vacancies.

The parking and traffic safety committee shall elect a chair and vice-chair, each of whom shall serve a one-year term and may be re-elected. A chair or vice-chair may be removed by a majority vote of the full committee membership. Upon the death, incapacity, or establishment of permanent residence outside of the city of any member, or if any member shall be absent without excuse for three consecutive meetings, the chair of the board shall advise the city council that a vacancy exists and request the appointment of a replacement.

Sec. 2-842.5. – Rules of procedure.

A quorum necessary to conduct an official meeting shall consist of at least three members. The committee shall develop such rules to govern its meetings and operations as it deems advisable. Such rules shall include procedures for residents and businesses to present parking and traffic safety concerns to the committee for consideration. Minutes shall be kept of all meetings. Agendas and minutes will be made public through posting on the city's website.

Sec. 2-842.6. – Duties.

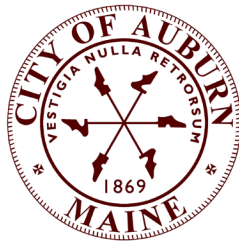
The parking and traffic safety committee shall review and make recommendations to the city council regarding:

1. Traffic safety conditions in and around school zones, such as crosswalk placement, signage, speed limits, and enforcement measures.
2. Traffic safety conditions related to pedestrian and bicycle transportation, such as sidewalk conditions, crosswalk infrastructure, bicycle lanes, multi-use trails, and accessibility accommodations.
3. Traffic safety conditions related to motor vehicle traffic, such as speeding and speed management, distracted and impaired driving, intersection movements, and signage and signal compliance.
4. On-street parking regulations, such as pricing, time limits, no parking zones, street cleaning and solid waste pickup zones, permit zones, overnight restrictions, loading zones, clearance rules, seasonal rules, and accessibility accommodations.
5. Off-street municipal parking regulations, such as pricing, time limits, no parking zones, permit zones, overnight restrictions, seasonal rules, and accessibility accommodations.
6. Wayfinding signage that directs pedestrians, bicyclists, and motor vehicle operators to parking facilities and points of public interest.
7. Policy adoption including policies such as Vision Zero, Complete Streets, comprehensive plan and zoning district regulations, traffic enforcement, capital improvements, and public education and outreach.

The parking and traffic safety committee shall, in coordination with the city manager, present an annual report to the city council.

Sec. 2-842.7. – Staff Support.

The city manager shall designate a planning, engineering, fire, police, and public works staff member to serve as liaisons to the committee. A staff member shall be designated by the city manager to assist the committee with the preparation and posting of meeting agendas, the taking of minutes, and the drafting of correspondence or reports to constituents or the city council as needed.



City Council Ordinance

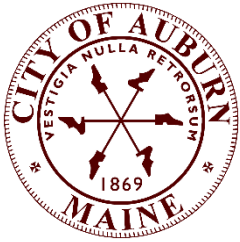
IN CITY COUNCIL

BE IT ORDAINED, that THE CITY OF AUBURN hereby amends Chapter 2, "Administration" of the City's Code of Ordinances to repeal Article V. Division 6. "COMPLETE STREETS COMMITTEE" and replace with "PARKING AND TRAFFIC SAFETY COMMITTEE", as seen on the attached. The Complete Streets Committee is hereby repealed with the adoption of this ordinance.

Rachel B. Randall, Ward One
Kelly L. Butler, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Mathieu L. Duvall, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



City of Auburn City Council Information Sheet

Council Workshop or Meeting Date: June 1, 2026

Subject: Executive Session

Information: Pursuant to 1 M.R.S.A. Section 405(6) (C) for discussion of an economic development matter where premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency.

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
- (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
- (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
- (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present. This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.